



Sarnia Police Service Board Policy

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Subject: Conflicts of Interest of Police Service Members	Effective Date:
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Approved By: Paul Wiersma Board Chair	Signature:

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the *CSPA*.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Ontario Regulation 402/23 Conflicts of Interest under the *Community Safety and Policing Act*.

A Policy Statement

1. It is the policy of the Sarnia Police Service Board that the Chief of Police will establish procedures for addressing conflicts of interest of police service members.

B Board Policy

1. The Sarnia Police Service Board shall ensure that the Chief of Police establishes written procedures respecting actual institutional conflicts and personal conflicts in the provision of policing functions by the Service.
2. The procedures shall:
 - (a) Provide for steps that must be taken to avoid or address potential institutional conflicts, actual institutional conflicts and personal conflicts;
 - (b) Identify a supervisor to whom a member of the police service is required to report potential institutional conflicts, actual institutional conflicts and personal conflicts and, if the matter to be reported relates to the member's own supervisor, an alternative supervisor;
 - (c) Identify the members of the police service who are authorized to determine whether a personal conflict has arisen or is likely to arise; and
 - (d) Ensure the impartiality of investigations by the Service under **Ontario Regulation 402/23 Conflicts of Interest, CSPA**;
 - (e) Address how the Service will conduct investigations referred to it by the Chief of Police of another police service. If the Chief of Police is referred a conflict of interest investigation by another police service, the Chief shall either (1) cause the matter to be investigated in accordance with the applicable conflict procedure; or (2) take steps to ensure that the matter is referred to a different police service to conduct the investigation.
3. If the Chief of Police or Deputy Chief of Police is the member of the Service in respect of whom the actual institutional conflict or potential institutional conflict has arisen or is likely to arise, the Chief of Police shall notify the Police Service Board in accordance with **PFS-006 Conflict of Interest**.
4. The Chief shall provide an annual report to the Board in January of each year, which will include the following information:
 - (a) The number of conflict of interest investigations undertaken by the Service during the preceding year;
 - (b) The number of conflict of interest investigations referred to other police services during the preceding year;
 - (c) The number of investigations resulting in findings of conflicts of interest during the preceding year, and a brief explanation of the nature of the conflicts so determined; and

- (d) The action taken in response to findings of conflicts of interest.