



Sarnia Police Services Board Policy

Issue Number:
SPS-BP-LE-046

Subject: Ontario Sex Offender Registry	Effective Date: February 27, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: February 27, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board shall establish policies respecting matters related to the Police Service or the provision of policing.

The Ministry of the Solicitor General requires a Police Service Board to have a policy with respect to the Ontario Sex Offender Registry for the purpose of crime prevention or law enforcement and disclosures of personal information under the **CSPA**.

The **Act** known as **Christopher's Law (Sex Offender Registry), 2000, S.O. 2000, chapter 1**, as amended (Christopher's Law) sets out the responsibilities of police services in relation to sex offenders in the province of Ontario and requires, among other obligations, a sex offender, as defined in the **Act**, to report in person to the police service for the purposes of identification and registration and each police service is required to submit offender information to the Ministry of Solicitor General for inclusion in the Ontario Sex Offender Registry.

B Policy Statement

1. The Sarnia Police Service Board recognizes the importance of maintaining current

information to facilitate timely and effective police investigations into sex-related occurrences and it is therefore the policy of the Board that the designation and maintenance of registration sites be conducted in accordance with the procedure set out by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to the Sex Offender Registry that the Chief of Police shall:
 - (a) Designate and maintain a registration site(s);
 - (b) Establish written procedures and processes consistent with the requirements legislated by the federal ***Sex Offender Information Registration Act; SC 2004 c 10***, as amended;
 - (c) Ensure that appropriate members receive training on the Sex Offender Registry, consistent with the role and responsibilities assigned to them;
 - (d) Designate and maintain a registration site(s), within the area where it provides police services, at which offenders may present themselves for the purposes described by the Regulation;
 - (e) Ensure that appropriate members receive training on the Ontario Sex Offender Registry, consistent with the role and responsibilities assigned to them for the purposes of managing the sex offenders in their jurisdiction;
 - (f) Ensure that appropriate members receive training from the Ontario Sex Offender Registry with respect to the federal legislation (***Sex Offender Information Registration Act***) for the purposes of managing the sex offenders in their jurisdiction; and
 - (g) Ensure that members involved with the Ontario Sex Offender Registry have available and use appropriate tools and equipment in performing this function.
2. The Chief shall make a written report to the Board on or before August 30th of each year. The report shall include:
 - (a) A summary of the written procedures regarding the Ontario Sex Offender Registry;
 - (b) The status of Service compliance with said procedures;
 - (c) Confirmation that members have been trained with respect to the Ontario Sex Offender Registry, consistent with the role and responsibilities assigned to them, and with respect to the federal legislation for the purposes of managing the sex

offenders in their jurisdiction.