



Sarnia Police Services Board Policy

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Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board's Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to criminal investigation services.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Sections 37 and 38 of the **CSPA** requires the police service to have investigative supports including supports in the areas of scenes of crime analysis, forensic identification, canine tracking, physical surveillance, electronic interception, video and photographic surveillance, polygraph and behavioral science.

B Policy Statement

1. The Sarnia Police Service Board recognizes that appropriate criminal investigation management and procedure is crucial to policing, and it is therefore the policy of this Board that criminal investigation management and procedures be dealt with in a professional and thorough manner, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police ensures that investigations into criminal acts:
 - (a) Are effectively and efficiently investigated by qualified investigators and investigative supervisors;
 - (b) Respect the individual rights of victims, persons of interest, suspects and witnesses alike; and
 - (c) Are capable of supporting a successful prosecution of the person(s) for the criminal acts in question.
2. The Chief of Police:
 - (a) Shall prepare a Criminal Investigation Management Plan that addresses general criminal investigation procedure;
 - (b) Ensure that the Criminal Investigation Management Plan meets the investigative needs of the Service, including identifying the types of occurrences which should be investigated through a combined or cooperative service delivery method;
 - (c) Ensure that the Criminal Investigation Management Plan makes reference to the existence of additional guidelines dealing with specific type of occurrences that address procedures and processes that are unique to that type of occurrence;
 - (d) Ensure that the Criminal Investigation Management Plan is reviewed on an annual basis and amended as required;
 - (e) Shall develop and maintain written procedures on processes for undertaking and managing criminal investigations;
 - (f) Ensure that the police service has one or more members who are criminal investigators;
 - (g) Shall establish a selection process for criminal investigators which shall ensure that Members who provide this service meet the requirements of **O. Reg. 392/23:**

Adequate and Effective Policing (General);

- (h) Shall ensure that members to whom a supervisor assigns an occurrence have the training, knowledge, skills and abilities to investigate that type of occurrence;
 - (i) Shall ensure that the Service has investigative supports, including supports in the areas of scenes of crime analysis, forensic identification, canine tracking, physical surveillance, electronic interception, video and photographic surveillance, polygraph and behavioral science;
 - (j) Shall establish written procedures and processes in respect of the investigative supports listed above;
 - (k) Shall ensure that the procedures in respect of investigative supports include that a person providing investigative supports in the areas of scenes of crime analysis or forensic identification have successfully completed the required Ministry accredited training;
 - (l) Shall ensure that persons who provide any type of investigative supports have the knowledge, skills and abilities to provide that support.
3. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the criminal investigation management plan. The report shall include:
- (a) A summary of the Criminal Investigation Management Plan;
 - (b) The status of Service compliance with the said procedures;
 - (c) Confirmation that members have received appropriate training; and
 - (d) Confirmation of the appropriate use of investigative supports.