



Sarnia Police Service Board Policy

Issue Number: AI-025

Subject: Disclosure of Personal Information	Effective Date:
Replaces:	Distribution:
Last Reviewed:	Expiration Date:
Approved By: Board Chair	Signature:

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the *CSPA*.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Disclosure of Personal Information Ontario Regulation 412/23, establishes to whom and in what circumstances personal information may be disclosed by a chief of police or a designate for the purposes of subsection **80 (1)** of the *Act*.

B Policy Statement

1. It is the policy of the Sarnia Police Service Board to comply with the **Disclosure of Personal Information Ontario Regulation 412/23** in relation to whom and in what circumstances personal information may be disclosed by the Chief of Police or designate in accordance with the *Act*.

C Board Policy

1. With respect to the disclosure of personal information, the Chief of Police or designate will, in deciding whether or not to disclose personal information under **subsection 80 (1)** of the **Act**, consider the availability of resources and information, what is reasonable in the circumstances of the case, what is consistent with the law and the public interest and what is necessary to ensure that the resolution of criminal proceedings is not delayed.
2. The Chief of Police or designate may disclose personal information for one or more of the following purposes:
 - (a) Protection of the public.
 - (b) Protection of victims of crime.
 - (c) Keeping victims of crime informed of the law enforcement, judicial or correctional processes relevant to the crime that affected them.
 - (d) Law enforcement.
 - (e) Correctional purposes.
 - (f) Administration of justice, including the conduct of civil proceedings.
 - (g) Enforcement of and compliance with any federal or provincial Act, regulation or government program.
 - (h) Keeping the public informed of the law enforcement, judicial or correctional processes respecting any individual.
3. The following personal information about an individual who has been charged with, convicted of or found guilty of an offence under any federal or provincial **Act** may be disclosed by the Chief of Police or a designate to any person:
 - (a) The individual's name, age, date of birth and address.
 - (b) The offence in question and, if the individual has been convicted or found guilty of the offence, any sentence imposed.
 - (c) The outcome of all judicial proceedings relevant to the offence.
 - (d) The procedural stage of the criminal justice process to which the prosecution of the offence has progressed and the status of the individual in that process as it relates to the individual's location or custody, including whether the individual is in custody, or the terms, if any, upon which the individual has been released from custody.

- (e) The date of the release or impending release of the individual from custody for the offence, including any release on parole or temporary absence.
4. Personal information about an individual who is under investigation for having committed an offence under any federal or provincial Act, or is charged with, convicted of or found guilty of such an offence, may be disclosed by a chief of police or a designate to:
- (a) Any police service in Canada;
 - (b) Any correctional or parole authority in Canada;
 - (c) Any person or agency engaged in the protection of the public or the administration of justice; or
 - (d) Any person or agency engaged in the enforcement of or compliance with any federal or provincial Act, regulation or government program in accordance with a memorandum of understanding.