



Sarnia Police Service Board

Open Meeting
Thursday, January 23, 2025
9:00 a.m.

[Join Virtual Meeting](#)



1. Welcome		Secretary
2. Traditional Territory Acknowledgement		Secretary
3. Declarations of Conflict of Interest		Secretary
4. Approval of Agenda	Approval	Secretary
5. Election of 2025 Chair	Approval	Secretary
6. Election of 2025 Vice-Chair	Approval	Secretary
7. Minutes 7.1 December 12, 2024	Approval	Chair
8. Promotion Recognition 8.1 Staff Sergeant Jamieson	Information	Chief
9. Board Policies	Approval	Chair
10. Monthly Operation Update	Information	Deputy Chiefs
11. Facility Report	Information	Chief
12. Communications Centre	Presentation	Deputy Chief Van Sickle
13. Open Forum		All
14. Adjournment 14.1 Next Regular Public Meeting: Thursday, February 27, 2025	Approval	Chair



Sarnia Police Service Board

To: Sarnia Police Services Board

From: Joan Knight, Sarnia Police Service Board Secretary

Subject: Election of Board Chair and Vice-Chair

Date: Thursday, January 23, 2025

The election of the Board Chair and Vice-Chair takes place annually as per articles 4 and 4.1 of the Sarnia Police Service Board By-Law.

4.) At the first meeting of each year the Board shall:

- a) elect a Chair for the year;
- b) elect a Vice-Chair for the year;

4.1) Procedure for election of the chair and vice chair in a public forum:

- a) the Secretary will call for nominations for the position of Chair;
- b) all nominations shall be moved and seconded;
- c) votes shall be cast by secret ballot;
- d) the votes will be tabulated by the Secretary who will announce the newly elected Chair;
- e) the process shall be repeated for the election of the Vice-Chair; and
- f) the votes cast by secret ballot shall be destroyed by the Secretary following the election.



SARNIA POLICE SERVICES BOARD

OPEN MINUTES
11:00 a.m. – THURSDAY, DECEMBER 12, 2024
COMMUNITY ROOM, SARNIA POLICE SERVICES

Board Members Present: Paul Wiersma, Kelly Ash, Councillor Chrissy McRoberts, Councillor Anne Marie Gillis and Charlene Sebastian

Administration Present: Chief of Police D. Davis, Deputy Chief R. Hansen, C. Dam, Director of Financial Services and Joan Knight as Board Secretary.

Absent: Deputy Chief M. Van Sickle

1. Welcome

Chair P. Wiersma opened the meeting and welcomed Anne Marie Gillis to her first meeting of the Board.

2. Traditional Territory Acknowledgement

We, the Sarnia Police Services Board acknowledge the traditional territory of the council of the three fires; Potawatomi, Chippewa, and Odawa people, that being Aamjiwnaang (Sarnia 1st Nation), Bkejwanong (Walpole Island 1st Nation), Kikonaang (Kettle Point 1st Nation), Aashoodenaa (Stoney Point 1st Nation).

3. Declarations of Conflict of Interest

There were no disclosures of pecuniary interest.

4. Approval of Agenda

Moved by Vice-Chair K. Ash, seconded by Board Member C. Sebastian, and **carried:**

That the Agenda as presented, be adopted.

5. Minutes

Moved by Vice-Chair K. Ash, seconded by Board Member C. Sebastian, and **carried:**

That the Minutes of November 7, 2024, be adopted.

6. Report from City Council (Verbal)

Chair P. Wiersma gave an update on City Council matters dealt with at their November 18, 2024 meeting with regard to the Sarnia Police Service Board, he advised that Sarnia City Council had approved an increase to Board remuneration to align with the new Community Safety and Policing Act.

He also advised that Councillor Anne Marie Gillis and Councillor Chrissy McRoberts had been appointed to the Sarnia Police Service Board for a 2 year term, stating that Councillor McRoberts is appointed to the Mayor's seat and that Mayor Bradley has the right to retain his seat at any time.

Chair P. Wiersma advised that at the November 26, 2024, Sarnia City Council Budget meeting the Sarnia Police Service Board Budget as submitted had been approved.

7. Monthly Operation Update

A report from Chief D. Davis, dated December 12, 2024, regarding the Monthly Operation Update was provided.

Deputy Chief Hansen spoke to the report and gave updates on recent robberies, stolen vehicles, break and enters.

He advised of multiple shoplifting charges that with the help of the Lambton College program arrests have been made.

He spoke to an incident at Rainbow Park and the assault of a bylaw officer with charges being laid, an historical arrest with charges, as well as arrests being made in drug trafficking, unregistered handguns and sexual assaults.

Vice-Chair K. Ash commented on the quick resolution to resolve cases and gave thanks for the good work

8. 2025 Meeting Schedule

A report from Joan Knight, Secretary, Sarnia Police Service Board, dated December 12, 2024, with suggested dates for the 2025 Sarnia Police Board meetings.

Moved by Board Member C. Sebastian, seconded by Vice-Chair K. Ash, and **carried:**

That the 2025 Sarnia Police Service Board meeting dates as presented, be adopted.

9. Board Member Recognition

Chair P. Wiersma made a presentation to Board Member George Vandenberg, he spoke of his historical perspectives and insight he offered to the Board, his approach to issues with integrity and that he will be missed and thanked him for his time on the Board.

Board Member G. Vandenberg spoke to his time on the Board and how he felt the quality of the Sarnia Police Service was in a good place.

Chief Davis thanked Board Member G. Vandenberg and welcomed Board Member A.M. Gillis.

Chief Davis invited Tristian Vosburg to the Podium advising of his promotion to the rank of Inspector giving his policing background and the positions he has held in his policing career.

10. Open Forum

No items brought forward,

11. Closed Meeting Report (Verbal)

Chair Wiersma advised that the Sarnia Police Service Board will retire to their Closed Meeting to discuss Human Resources Update, SPA Negotiations, Secondary Employment.

12. Adjourn to Closed Session

Moved by Board Member A.M. Gillis, seconded by Board Member C, Sebastian, and **carried:**

That the Sarnia Police Service Board adjourn to their Closed Meeting.

13. Report from Closed Session

Chair Wiersma advised that there is no report from the Closed Meeting.

14. Adjournment

Moved by Board Member A. M. Gillis, seconded Vice-Chair K. Ash, and **carried:**

That the Sarnia Police Service Board adjourn to their next regular Public Meeting to be held Thursday, January 23, 2025.

Secretary

Chair



Sarnia Police Service Board

To: Sarnia Police Service Board

From: Paul Wiersma, Sarnia Police Service Board Chair

Subject: Board Policies

Date: Thursday, January 23, 2025

New policies have been created and existing policies have been revised to align with the Community Safety and Policing Act.

Policy	Status	Policy Name
AI-021	Revised	Adequate and Effective Policing
AI-028	Revised	Appointment of Special Constables
AI-029	New	Complaints Against the Chief of Police or Deputy Chief of Police
AI-030	New	Administration of the Police Service
AI-031	New	Legal indemnification of Board Members and Board Employees
ER-006	Revised	Explosives
LE-001	Revised	Community Patrol
LE-002	Revised	Communications and Dispatch
LE-003	Revised	Crime, Call and Public Disorder Analysis
LE-004	Revised	Criminal Intelligence
LE-005	Revised	Arrest
LE-006	Revised	Criminal Investigation Management and Procedures
LE-007	Revised	Hate/Bias Motivated Crime and Hate Propaganda Offences
LE-008	Rescind	Hate Propaganda
LE-009	Revised	Joint Forces Operations
LE-010	Revised	Internal Task Forces
LE-011	Revised	Search of Premises
LE-012	Revised	Search of Persons
LE-013	Revised	Police Response to Persons who are Emotionally Disturbed or have a Mental Illness or a Developmental Disability
LE-014	Revised	Court Security
LE-015	Revised	Paid Informants and Agents
LE-016	Revised	Prisoner Care and Control
LE-017	Revised	Traffic Management, Enforcement and Road Safety
LE-018	Revised	Witness Protection
LE-019	Revised	Stolen or Smuggled Firearms
LE-020	Revised	Collection of Evidence and Property

LE-021	Revised	Elder Abuse
LE-022	Revised	Officer Note Taking
LE-023	Revised	Bail and Violent Crime
LE-024	Revised	Intimate Partner/Family Violence
LE-025	Revised	Supervision
LE-026	Revised	Missing Persons
LE-027	Revised	Child Abuse and Neglect
LE-028	Revised	Criminal Harassment
LE-029	Revised	Preventing or Responding to Occurrences Involving Firearms
LE-030	Revised	Property Offences
LE-031	Revised	Drug Offences
LE-032	Revised	Illegal Gaming
LE-033	Revised	Prisoner Transportation
LE-034	Revised	Sexual Assault Investigations
LE-045	Revised	Vehicle Pursuits
PO-003	Revised	Policing First Nations and Protests

The following pages contain the revised and new policies. The current policies can be found on the website at <https://www.sarniapolice.ca/police-service-board>.

Recommendation: That the Board

- rescind policies AI-021, AI-028, ER-006, LE-001 – LE-034, LE-045, and PO-003.
- approve policies AI-021, AI-028 – AI-031, ER-006, LE-001 – LE-007, LE-009 – LE-034, LE-045, and PO-003.



Sarnia Police Service Board Policy

Issue Number: SPS-BP-AI-021

Subject: Adequate and Effective Policing	Effective Date: January 23, 2025
Replaces: September 26, 2024	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** and **11 (1)** of the *CSPA*.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. It is the policy of the Sarnia Police Service Board, in regards to adequate and effective policing, that the Chief of Police will provide policing functions in accordance with **Section 11** of the *CSPA*.
2. It is also the policy of the Board to support the Chief of Police when the Chief decides to request or provide temporary assistance in providing adequate and effective policing to or from another police service.

C Board Policy

1. It is the policy of the Sarnia Police Services Board, in accordance with **Section 11(1) of CSPA** that all of the following functions be provided in accordance with the standards set out in the regulations, including the standards with respect to the avoidance of conflicts of interest, and with the requirements of the *Canadian Charter of Rights and Freedoms* and the *Human Rights Code*:
 - (a) Crime prevention;
 - (b) Law enforcement;
 - (c) Maintaining the public peace;
 - (d) Emergency response;
 - (e) Assistance to victims of crime;
 - (f) Any other prescribed policing functions.

2. It is further the policy of the Sarnia Police Services Board that the Chief of Police shall provide policing functions to an extent and in a manner that is reasonable, having regard to the following factors:
 - (a) The policing needs of the community;
 - (b) The geographic and socio-demographic characteristics of the Service's area of policing responsibility;
 - (c) The extent to and manner in which the policing function is effectively provided in similar communities in Ontario;
 - (d) The extent to which past provision of the policing function by the Service has been effective in addressing the policing needs of the community;
 - (e) Best practices respecting the policing function.

D Temporary Assistance

1. Upon receiving a notice of request for temporary assistance from the Chief of Police, the Sarnia Police Service Board shall determine:
 - (a) Whether the ability to request temporary assistance is used or is anticipated to be used on a recurring basis to ensure adequate and effective policing is provided; and
 - (b) Whether the policing functions for which temporary assistance is requested to be provided may need to be the subject of an agreement under **subsection 14 (1) or (2) CSPA** in order to ensure adequate and effective policing is provided and that **section 13 CSPA** is complied with.

2. If no agreement has been entered into with respect to the cost of the temporary assistance provided, the Sarnia Police Service Board may certify the cost of the assistance provided, and the cost shall be paid by the Board.

DRAFT



Sarnia Police Service Board Policy

Issue Number: AI-028

Subject: Appointment of Special Constables	Effective Date: January 23, 2025
Replaces: September 26, 2024	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Sections 92, 93, 94 of the **CSPA** contain provisions governing the appointment, duties, reappointment, suspension and termination of Special Constable Appointments to be employed as Members of the Service.

O. Reg. 396/23: Matters Respecting the Appointment and Functions of Special Constables and the Authorization of Special Constable Employers, prescribes rules respecting Certificates of Appointment, Weapons, Equipment, Special Constable Employer Applications and powers and duties of Special Constables.

O. Reg. 411/23: Complaints About Special Constables prescribes processes for reporting, receiving, investigating and, where appropriate, imposing discipline in respect of Public Complaints against Special Constables

The Board has deemed it appropriate that it establish a policy regarding the appointment of Special Constables to be employed by the Board as Members of the Service.

The Board has deemed it appropriate and consistent with the principles set out in **Section 1** of the **CSPA**, and with its objectives and priorities determined pursuant to **Sections 37, 38, 92, 93, 94, and 94** of the **CSPA** and **O. Reg 396/23** to require the Chief of Police to establish procedures and processes in respect of the hiring, training and deployment of Special Constables.

B **Policy Statement**

1. It is the policy of the Sarnia Police Service Board that all Special Constable appointments regarding members of the Service be made in consultation with and on the advice of the Chief, and that all such appointments, including Special Constable duties, permitted weapons, suspension and termination of appointments comply with the provisions of **sections 92, 93 and 94 of the CSPA and O. Reg 396/23**.

C **Board Policy**

1. The Chief shall make recommendations to the Board regarding members to be appointed as Special Constables.
2. The Chief shall ensure that candidates recommended to Board meet at a minimum the criteria set out in **subsection 92 (1)** of the **CSPA**.
3. The Chief shall ensure that the Special Constable powers and duties recommended to be included in the Certificate of Appointment of a Special Constable are included in and do not exceed the powers and duties prescribed in Columns 2, 3 and 4 of item 1 of the **Schedule to O. Reg. 396/23**.
4. The Chief shall ensure that Special Constables receive, at a minimum, training mandated by the Ministry from time to time, including initial and ongoing annual training.
5. The Chief shall ensure that the Board is notified of any circumstances reasonably requiring consideration of an amendment, suspension or termination of the Certificate of Appointment.
6. Upon receipt of the recommendation of a candidate, the Board shall consider the recommendation, and in the absence of any contrary negative information which indicates non-compliance with the **CSPA** or **O. Reg. 396/23**, shall issue a Certificate of Appointment to the Special Constable(s) who are the subject of the Chief's recommendation before the special constable exercises the powers or performs the duties of a special constable.
7. The Chief shall include the following information in the annual report:

- (a) The number of Special Constables employed as Members of the Service;
- (b) The number of Special Constables hired/appointed during preceding calendar year;
- (c) The units/duties to which Special Constables were deployed during preceding calendar year;
- (d) The number of appointments terminated for disciplinary reasons;
- (e) The number of appointments terminated for non-disciplinary reasons;
- (f) The total hours of Special Constables who were off work during preceding calendar year;
- (g) The number of public complaints made against Special Constables in the preceding calendar year, and status/disposition of those complaints; and
- (h) Confirmation that the Service has followed the requirements of the terms of the Certificate of Appointment, and the provisions of the **CSPA** and **O. Reg 396/23**, or, if not in compliance, an explanation of any incident(s) of such noncompliance.



Sarnia Police Service Board Policy

Issue Number: SPS-BP-AI-029

Subject: Complaints Against the Chief of Police or Deputy Chief of Police	Effective Date: January 23, 2025
Replaces: New	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, (“CSPA”) provides that a Board shall provide adequate and effective policing in the in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (1) (a) of the **CSPA** provides that a Police Service Board shall establish policies respecting the administration of the police service.

Section 183 (2) of the **CSPA** provides that every Police Service Board shall establish written procedures regarding the disclosure of misconduct that is alleged to have been engaged in by the Chief of Police or Deputy Chief of Police of the Police Service.

The **CSPA** provides that all Police Officers, including a Chief of Police and Deputy Chiefs of Police, will comply with the **O. Reg. 407/23: Code of Conduct for Police Officers**.

B Policy

1. The Sarnia Police Service Board recognizes the importance of addressing complaints against Sarnia Police Service’s Chief and or Deputy Chiefs of Police with utmost fairness and consistency.

2. The Board commits itself to ensuring the presence of thorough, confidential, and respectful processes to handle allegations of misconduct concerning the Chief of Police or Deputy Chief of Police, and it is therefore the policy of the Board that such internal complaints be dealt with in a professional and thorough manner in accordance with **Act**, the **Code of Conduct**, and as directed in this By-law.

C Complaint Process

1. It is the policy of the Board that:
 - (a) A member or former member of the Service may make a disclosure of alleged misconduct by the Chief of Police or a Deputy Chief of Police. The identity of persons involved in the disclosure will be protected unless to do so would be contrary to the interests of fairness;
 - (b) The member or former member shall report allegations of misconduct against the Chief of Police or a Deputy Chief of Police to the Board;
 - (c) The complaint shall be in writing, addressed to the Board Chair, and submitted to the Board office. The complaint should include as much detail as possible, including dates, witness names, and any relevant supporting documents.
2. The Board Chair shall review the complaint and consider whether the Board must address the matter urgently.
3. The Chair shall ensure that legal counsel is consulted in determining how to address the alleged misconduct, including whether the interests of fairness require the disclosure of the identity of those involved in the complaint, and whether the Board should conduct an investigation or refer it to a person who is not a member of the Service in accordance with **subsection 198 (7)** of the **CSPA**.
4. Alternatively, the member or former member may disclose misconduct to the Inspector General if:
 - (a) The member or former member has reason to believe that it would not be appropriate to disclose the misconduct in accordance with this policy; or
 - (b) The member or former member has already disclosed the misconduct in accordance with this policy and has concerns that the matter is not being dealt with appropriately.
5. The Board Chair, Board Members and Board employees shall take all necessary steps to protect the identity of persons involved in the complaint process. If it is necessary to

disclose the identity of any individual involved in the process to ensure fairness, the disclosure will only be made after consultation with the individuals whose identities would be disclosed and only to the extent necessary to achieve fairness.

6. Any correspondence, including electronic correspondence, concerning the alleged misconduct shall be clearly labelled “confidential”.
7. No person shall take a reprisal against a member because they have:
 - (a) Sought advice about making a disclosure about misconduct in accordance with this By-law or under **Part XI** of the **CSPA**;
 - (b) Made a disclosure about misconduct in accordance with this By-law or under **Part XI** of the **CSPA**;
 - (c) Cooperated in an investigation or other process related to a disclosure of misconduct made in accordance with this By-law or under **Part XI** of the **CSPA**;
 - (d) Sought enforcement of this By-law or **Part XI** of the **CSPA**.
8. For the purpose of this By-law, a reprisal is any measure taken against a member of a Police Service that adversely affects their employment or appointment and includes but is not limited to:
 - (a) Terminating or threatening to terminate the person’s employment or appointment;
 - (b) Disciplining or suspending or threatening to discipline or suspend the person;
 - (c) Imposing or threatening to impose a penalty related to the employment or appointment of the person; or
 - (d) Intimidating or coercing the person in relation to his or her employment or appointment.



Sarnia Police Service Board Policy

Issue Number: SPS-BP-AI-030

Subject: Administration of the Police Service	Effective Date: January 23, 2025
Replaces: New	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the *CSPA*.

Subsection 38 (1)(a) of the *CSPA* provides that a Police Service Board may establish policies respecting the administration of the Police Service.

Subsection 38 (2) of the *CSPA* provides that a Police Service Board shall establish policies respecting matters related to the Police Service or the provision of policing.

B Policy Statement

- Under the *CSPA*, Police Service Boards are entrusted with the governance and oversight of policing within their municipalities; it is therefore the policy of the Sarnia Police Service Board to develop evidence-based, community-centred, and equitable policies to govern the Sarnia Police Service to foster increased trust between the Sarnia Police Service and the community.

C Board Policy

1. As per **Sections 37-39** of the **CSPA** the role and duties of the Board is to ensure that adequate and effective policing is provided within the City of Sarnia; therefore it is the policy of the Board to adhere to the following legislated responsibilities as set out in **Section 37** of the **CSPA** which includes:
 - (a) Ensure the provision of adequate and effective policing;
 - (b) Ensure that any police facilities used by the Board comply with any prescribed standards;
 - (c) Prepare and adopt a diversity plan to ensure the members of the Police Service reflect the diversity of the area **subsection 37 (1)**;
 - (d) Employ the members of the Police Service;
 - (e) Appoint members of the Police Service as police officers;
 - (f) Recruit and appoint the Chief of Police and any Deputy Chief of Police and determine their remuneration and working conditions, taking their submissions into account;
 - (g) Monitor the Chief of Police's performance;
 - (h) Conduct a review of the Chief of Police's performance at least annually in accordance with the regulations made by the Minister, if any;
 - (i) Monitor the Chief of Police's decision regarding the restrictions on secondary activities set out in **Section 89** and review the reports from the Chief of Police on those decisions;
 - (j) Monitor the Chief of Police's decisions regarding the restrictions on secondary activities set out in **Section 89** and review the reports from the Chief of Police on those decisions;
 - (k) Perform such other duties as are assigned to it by or under this or any other Act, including any prescribed duties.

D **Responsibilities**

1. In addition to the legislated responsibilities set out above, the Board also negotiates collective agreements and approves the capital and operating budgets.
2. The Board commits to fulfilling their responsibility by ensuring that policing actions and consequences are consistent with community needs, values, and expectations. The Board is committed to ensuring that the principles of integrity and accountability govern the oversight and management practices of the Board and the Sarnia Police Service.
3. The Chief of Police is responsible for administering the police service and overseeing its operation in accordance with the objectives, priorities and policies established by the Board.
4. The Chief of Police is to ensure the administration of the police service is in compliance with the **CSPA**, its regulations, and applicable Board By-laws and policies.



Sarnia Police Service Board Policy

Issue Number: SPS-BP-AI-031

Subject: Legal indemnification of Board Members and Board Employees	Effective Date: January 23, 2025
Replaces: New	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the *CSPA*.

Section 46 of the *CSPA* provides that a Police Service Board shall establish its own rules and procedures in performing duties under the *CSPA* and its regulations

Subsection 48 (1) of the *CSPA* provides that no action or other proceeding shall be instituted against a member of a Police Service Board for any act done in good faith in the execution or intended execution of any duty imposed or power conferred by this **Act**, the regulations or the by-laws, or for any alleged omission in the execution in good faith of that duty or power

B Policy Statement

1. It is the policy of the Sarnia Police Service Board to protect Board members and its employees from liability for legal expenses incurred in connection with the defense of certain actions referred to in this by-law pursuant to the provisions of the *Municipal Act, S.O. 2001, ch.25, s.279* and amendments thereto, and the *Municipal Conflict of Interest*

Act, R.S.O. 1990, ch.50, s.14 and amendments thereto, and further to protect Board employees from pecuniary loss or liability in respect of those actions.

C Provisions

1. In the event that a Board member incurs any legal expense as a result of any action or other proceeding, except a proceeding brought under the ***Municipal Conflict of Interest Act***, arising out of acts or omissions done or made in good faith by that Board member in his or her capacity as a Board member, including while acting in the performance of any statutory duty, the Board shall pay on behalf of or reimburse the Board member for any such legal expenses, provided that the Board has determined that the acts or omissions were done or made in good faith.
2. In the event that a Board member incurs any legal expense as a result of any action or proceeding brought under the ***Municipal Conflict of Interest Act***, arising out of acts or omissions done or made in good faith by that Board member in his or her capacity as a Board member, including while acting in the performance of any statutory duty, and in the event that the Board member is found not to have contravened section 5 of that **Act**, the Board shall pay on behalf of or reimburse the Board member for any such legal expenses, provided that the Board has determined that the acts or omissions were done or made in good faith.
3. This By-law applies to all current Board members from time to time, and further, applies to any person who was a Board member at the time the cause of action or other proceeding arose, but who, prior to judgment or other settlement of the action or proceeding, has ceased to be a Board member.
4. The provisions of section 3 above apply when the necessary modifications to Board employees, and further the Board shall indemnify and save harmless its employees against any risks that may involve pecuniary loss or liability on the part of those employees arising out of the good faith performance or attempted good faith performance of the employee's duties, in accordance with **section 279** of the ***Municipal Act***.
5. Prior to the paying of legal expenses referred to section 3, the Board may require that the account of the solicitor acting for the Board member be assessed by the Assessment Officer of the Superior Court of Justice pursuant to the provisions of the ***Solicitors Act, R.S.O. 1990, ch.s.15*** for the Province of Ontario.



Sarnia Police Services Board Policy

Issue Number:

SPS-BP-ER-006

Subject: Explosives	Effective Date: January 23, 2025
Replaces: September 26, 2024	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Sections 37 and 39 of O. Reg. 87/24: Training prescribes training requirements for police officers whose duties include explosive forced entry or explosive disposal.

Subsection 8 (2) of O. Reg. 392/23: Adequate and Effective Policing (General) prescribes equipment and resources to be provided to police officers whose duties include explosive.

Subsection 9. (1) of O. Reg. 392/23: Adequate and Effective Policing (General) requires a Police Service to provide explosive disposal within a reasonable time.

Subsection 10 (1) of O. Reg. 392/23: Adequate and Effective Policing (General) requires the Chief of Police to establish procedures on explosive forced entry and explosive disposal.

Subsection 2 (5) 1 of O. Reg. 398/23: Alternative Provision of Policing Functions and Section 14 of the CSPA permit a Police Service to deliver the services of a Tactical Unit by contracting with another Police Service.

B Policy Statement

1. The Sarnia Police Service Board recognizes that the services of Police Forced Entry Explosive Technicians and Explosive Disposal Technicians are a required part of policing, and it is therefore the policy of this Board to contract with OPP West Region to provide the services of Police Forced Entry Explosive Technicians and Explosive Disposal Technicians.
2. Chemical, Biological, Radiological, Nuclear Explosives (CBRNE) events have additional dimensions that will complicate all aspects of emergency management, therefore it is the policy of the Board that in a CBRNE incident, the Chief of Police shall develop procedures that address initial response, command and control over the scene and where required the coordination of a regional or even a national response.

C Board Policy

1. It is the policy of the Sarnia Police Service Board with respect to the services of Police Explosive Forced Entry Technicians and Explosive Disposal Technicians and CBRNE events (when required) that:
 - (a) This Board will contract with OPP West Region to provide the services of Police Forced Entry Explosive Technicians and Explosive Disposal Technicians and for support when required for CBRNE events;
 - (b) The services will be available twenty-four (24) hours a day and within a reasonable response time;
 - (c) The Chief of Police, in consultation with the OPP will establish procedures that set out the circumstances in which the services will be deployed including the steps for obtaining the services and the reporting relationships.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-001

Subject: Community Patrol	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board's Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to community patrol.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services

B Policy Statement

1. Public safety, quality of life and the prevention of crime are of the utmost importance to the Sarnia Police Service Board, and it is therefore the policy of this Board that community patrol policy and procedures be established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police establish policies and procedures to provide appropriate direction to patrol officers when undertaking general or directed patrol and during peak periods and non-peak periods.
2. The Chief of Police shall ensure that there are sufficient members on general patrol to meet or exceed minimum staffing levels at peak periods as agreed between the Board and the Association from time to time.
3. The Chief shall ensure that there are sufficient members on general patrol to ensure that during non-peak periods members are available to respond to calls for service, follow-up calls, provide a preventative presence and support community policing objectives, subject to any agreement in writing with the Association.
4. The Chief shall ensure that:
 - (a) Members deployed on directed patrol duties have supervisory authorization before conducting directed patrol functions;
 - (b) The policy on directed patrol is followed; and
 - (c) Written arrangements are in place with other police services to obtain assistance or support in enhancing directed patrol in extraordinary circumstances.
5. The Chief shall make a written report to the Board on or before August 30th of each year in respect of community patrol. The report shall include:
 - (a) Confirmation of compliance with the directed patrol policy and procedure;
 - (b) The high and low numbers of members assigned to the patrol unit, with particulars and reasons for any period that the patrol unit numbers were less than those required;
 - (c) Costs of directed patrol; and
 - (d) The status of the outcome of the directed patrol initiatives including the effect of directed patrol on crime, calls for service, public disorder analysis and road safety.



Sarnia Police Services Board Policy

Issue Number:

SPS-BP-LE-002

Subject: Communications and Dispatch	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board's Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to, inter alia, emergency calls for service.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

The Board has deemed it appropriate and consistent with the principles set out in **Section 1** of the **CSPA**, with its objectives and priorities determined pursuant to **Section 37 and 38** of the **CSPA** to require the Police Service to have a communication centre.

The Board has deemed it appropriate that it establish a communication centre to operate 24-hours a day with one or more communications operator/dispatcher to answer emergency calls

for service and maintain a constant two-way voice communication capability with police officers who are on patrol responding to emergency calls.

B Police Statement

1. The Board recognizes that appropriate communications and dispatch are essential to policing, and it is therefore the policy of this Board to provide a fully staffed and supervised Communication Centre to receive calls for service and dispatch officers to those calls, twenty-four (24) hours a day, three hundred and sixty-five (365) days a year, in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board with respect to communications and dispatch services that:
 - (a) The Sarnia Police will provide the services of a communications centre; and
 - (b) The Chief of Police will:
 - (i) Ensure that twenty-four (24) hours a day a member of a police service is available to supervise police communications and dispatch services;
 - (ii) Ensure that police officers on patrol have a portable two-way voice communication capability that allows the police officers to be in contact with the communications centre when away from their vehicle or on foot patrol;
 - (iii) Establish procedures and processes on communications and dispatch services;
 - (iv) Establish procedures that set out when more than one officer will respond to an occurrence or call for service;
 - (v) Ensure that members who provide communications and dispatch services have the requisite knowledge, skills and abilities; and
 - (vi) Ensure that the management and effectiveness of the communications and dispatch centre is regularly monitored and evaluated.
2. The Chief of Police will provide information in the annual report with respect to communications and dispatch.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-003

Subject: Crime, Call and Public Disorder Analysis	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, (“CSPA”) provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 5 (1) 2 ii of O. Reg. 392/23: Adequate and Effective Policing (General) requires the police service to have a crime analysis, call analysis and public disorder analysis capacity.

Subsection 38 (1) (g) of the **CSPA** and **subsection 24 (1) of O. Reg. 392/23: Adequate and Effective Policing (General)** require that a Chief of Police and a police service have a policy and procedure respecting the publication of crime analysis, call analysis and public disorder analysis data, and of information on crime trends.

B Policy Statement

1. The Sarnia Police Service Board recognizes that crime, call and public disorder analysis form an important part of investigative and preventative policing, and it is therefore the policy of this Board that such information be collected, collated, analyzed and disseminated in a professional and thorough manner and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police will:
 - (a) Establish written procedures for the collection, collation, analysis and dissemination of crime, call and public disorder data in accordance with **subsection 24 (1) of O. Reg. 392/23: Adequate and Effective Policing (General)**;
 - (b) Ensure that Members involved in the collection, collation, analysis, and dissemination of crime, call and public disorder data have the requisite knowledge, skills and abilities to perform these functions;
 - (c) Recommend that sufficient funding be included in the Board budget to ensure that the police service has the equipment necessary for the collection, collation, analysis and dissemination of crime, call and public disorder data;
 - (d) Ensure that crime analysis is used by members to identify areas or issues requiring directed patrol, target enforcement, problem oriented or community based crime prevention initiatives;
 - (e) Ensures that a process is established for sharing relevant crime, call and public disorder analysis with municipal councils and officials, school boards, community organizations and groups, businesses and members of the public.
2. Chief shall make a written report to the Board on or before August 30th of each year in respect of crime, call and public disorder analysis. The report shall include:
 - (a) A summary of the written policies and procedures concerning crime, call and public disorder analysis;
 - (b) Confirmation of Service compliance with the said procedures;
 - (c) An indication of the resources used and costs associated with crime analysis;
 - (d) The criteria and process to be used for sharing relevant crime, call and public disorder analysis with municipal councils and officials, school boards, community organizations and groups, businesses and members of the public; and
 - (e) A summary of crime, calls for service and public disorder patterns, trends and forecasts based on crime, call and public disorder analysis.

DRAFT



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-004

Subject: Criminal Intelligence	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 5 (1) 2 of O. Reg. 392/23: Adequate and Effective Policing (General) requires the police service to have a criminal intelligence capacity and process that meets the requirements of **subsection 5 (2)** of the said regulation, including a procedure for sharing criminal intelligence with other law enforcement agencies.

B Policy Statement

1. The Sarnia Police Service Board recognizes that issues relating to criminal intelligence are important components of investigative and preventative policing, and it is therefore the policy of this Board that such matters be dealt with in a professional and thorough manner, and in accordance with policies and procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police shall:
 - (a) Establish written priorities and written procedures for criminal intelligence, including strategic and tactical intelligence in accordance **O. Reg. 392/23: Adequate and Effective Policing (General)**.
 - (b) Promote the use of criminal intelligence analysis by supervisors to identify areas or issues requiring directed patrol, targeted enforcement or problem-oriented policing initiatives or community-based crime prevention initiatives; and
 - (c) Ensure, if the police service uses its own members to perform the criminal intelligence function, that the members have the knowledge, skills and abilities to perform this function and the appropriate equipment.
2. The Chief of Police shall make a written report to the Board on or before August 30th of each year in respect of criminal intelligence. The report shall include:
 - (a) A summary of the written procedures concerning criminal intelligence;
 - (b) The status of Service compliance with the said procedures; and
 - (c) Confirmation that Members have been trained in accordance with 1.(c).

DR



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-005

Subject: Arrest	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, (“CSPA”) provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services and requires in **subsection 6 (1)4. xi** that a Chief of Police shall establish written procedures on arrest.

B Policy Statement

1. The Sarnia Police Service Board recognizes that issues involving arrest of criminal suspects form an important part of investigative and preventative policing and are crucial to the prosecution of criminal offences, and it is therefore the policy of this Board that issues involving arrest be dealt with in a professional and thorough manner in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board with respect to arrest that the Chief of Police will:
 - (a) Establish procedures on arrest that require the compliance by members with legal, constitutional and case law requirements relating to arrest and detention;
 - (b) Ensure that that the procedures on arrest include a procedure for search and seizure incidental to arrest;
 - (c) That police officers and members, as considered appropriate, are kept informed of changes in the law relating to arrest and detention.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of investigations into arrests. The report shall include:
 - (a) A summary of the written procedures regarding arrest and detention; and
 - (b) Confirmation of compliance with the procedures regarding arrest and detention.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-006

Subject: Criminal Investigation Management Plan	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board's Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to criminal investigation services.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Sections 37 and 38 of the **CSPA** requires the police service to have investigative supports including supports in the areas of scenes of crime analysis, forensic identification, canine tracking, physical surveillance, electronic interception, video and photographic surveillance, polygraph and behavioral science.

B Policy Statement

1. The Sarnia Police Service Board recognizes that appropriate criminal investigation management and procedure is crucial to policing, and it is therefore the policy of this Board that criminal investigation management and procedures be dealt with in a professional and thorough manner, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police ensures that investigations into criminal acts:
 - (a) Are effectively and efficiently investigated by qualified investigators and investigative supervisors;
 - (b) Respect the individual rights of victims, persons of interest, suspects and witnesses alike; and
 - (c) Are capable of supporting a successful prosecution of the person(s) for the criminal acts in question.
2. The Chief of Police:
 - (a) Shall prepare a Criminal Investigation Management Plan that addresses general criminal investigation procedure;
 - (b) Ensure that the Criminal Investigation Management Plan meets the investigative needs of the Service, including identifying the types of occurrences which should be investigated through a combined or cooperative service delivery method;
 - (c) Ensure that the Criminal Investigation Management Plan makes reference to the existence of additional guidelines dealing with specific type of occurrences that address procedures and processes that are unique to that type of occurrence;
 - (d) Ensure that the Criminal Investigation Management Plan is reviewed on an annual basis and amended as required;
 - (e) Shall develop and maintain written procedures on processes for undertaking and managing criminal investigations;
 - (f) Ensure that the police service has one or more members who are criminal investigators;
 - (g) Shall establish a selection process for criminal investigators which shall ensure that Members who provide this service meet the requirements of **O. Reg. 392/23**:

Adequate and Effective Policing (General);

- (h) Shall ensure that members to whom a supervisor assigns an occurrence have the training, knowledge, skills and abilities to investigate that type of occurrence;
 - (i) Shall ensure that the Service has investigative supports, including supports in the areas of scenes of crime analysis, forensic identification, canine tracking, physical surveillance, electronic interception, video and photographic surveillance, polygraph and behavioral science;
 - (j) Shall establish written procedures and processes in respect of the investigative supports listed above;
 - (k) Shall ensure that the procedures in respect of investigative supports include that a person providing investigative supports in the areas of scenes of crime analysis or forensic identification have successfully completed the required Ministry accredited training;
 - (l) Shall ensure that persons who provide any type of investigative supports have the knowledge, skills and abilities to provide that support.
3. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the criminal investigation management plan. The report shall include:
- (a) A summary of the Criminal Investigation Management Plan;
 - (b) The status of Service compliance with the said procedures;
 - (c) Confirmation that members have received appropriate training; and
 - (d) Confirmation of the appropriate use of investigative supports.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-007

Subject: Hate/Bias Motivated Crime and Hate Propaganda Offences	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, (“CSPA”) provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Section 15 of O. Reg. 395/23: Investigations requires that at least one member of a team primarily responsible for investigating hate crimes.

B Policy Statement

1. The Sarnia Police Service Board recognizes that hate propaganda offences and hate/bias motivate crimes negatively impacts the wellbeing of the community; therefore it is the policy of the Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with the procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police develop and implement written procedures for the investigation of Hate Propaganda Offences and Hate/Bias Motivated Crimes.
2. The Chief of Police shall also monitor all responses to complaints of Hate Propaganda Offences and/or Hate/Bias Motivated Crimes to ensure compliance with the said procedures.
3. The Chief shall ensure that community organizations, school boards, victims' organizations, social service agencies, and the media are aware that the Service has developed written procedures for the investigation of Hate Propaganda Offences and Hate/Bias Motivated Crimes.
4. The Chief shall ensure that the Services works, where possible, with community organizations, school boards, victims' organizations and social service agencies to prevent the repetition of Hate Propaganda Offences and hate/Bias Motivated Crimes and to counter the activities of organized hate groups in the community.
5. The Chief shall ensure that all members are advised of this By-law and further that all members are advised of the written procedures of the Service for the investigation of Hate Propaganda Offences and Hate/Bias Motivated Crimes.
6. The Chief shall ensure that members involved in the investigation of Hate Propaganda Offences and Hate/Bias Motivated Crimes have the requisite knowledge, skills and abilities, and that at least one member of a team primarily responsible for investigating Hate/Bias Motivated Crimes and Hate Propaganda Offences completes prescribed training.
7. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the investigation of Hate Propaganda Offences and Hate/Bias Motivated Crimes. The report shall include:
 - (a) A summary of the written procedures concerning the investigation of Hate Propaganda Offences and Hate/Bias Motivated Crimes, including changes since the date of the last report;
 - (b) The status of Service compliance with the said procedures;
 - (c) Confirmation that Members dealing with Hate Propaganda Offences and Hate/Bias Motivated Crimes have been trained in accordance with #6 above; and
 - (d) A report on the Service's involvement in community organizations to prevent the repetition of Hate Propaganda Offences and Hate/Bias Motivated Crimes.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-008

Subject: Hate Propaganda	Effective Date: September 14, 2023
Replaces: SPS-BP-LE-007	Distribution: All Members
Last Reviewed: August 2023	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

This policy has been rescinded in its entirety effective***. Please refer to SPS-BP-LE-007 Hate/Bias Motivated Crime and Hate Propaganda Offences.**

A Legislative/Regulatory Requirements

Section 29 of the Adequacy Standards Regulation requires a Police Service Board to have a policy on investigations into hate propaganda.

In addition, section 12(1)(h) requires the Chief of Police to develop and maintain procedures on and processes for undertaking and managing investigations into hate propaganda.

B Board Policy

1. It is the policy of the Sarnia Police Service Board with respect to undertaking and managing investigations into hate propaganda that the Chief of Police will:
 - (a) Ensure that community organizations, school boards, victims' organizations, social services agencies, and the media are informed about the police service's procedures for investigating hate propaganda occurrences;
 - (b) Ensure that the police service works, where possible, with community organizations, school boards, victims' organizations, and social service agencies

to respond to hate propaganda occurrences and to counter the activities of organized hate groups in the community;

- (c) Develop and maintain procedures that require that investigations into hate propaganda be undertaken and managed in accordance with the police service's criminal investigation management plan; and
- (d) If the police service has a dedicated unit to investigate hate/bias motivated crime, assign that unit the responsibility to investigate hate propaganda occurrences.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-009

Subject: Joint Forces Operations	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 6 (1) 4 ii of **O. Reg. 392/23: Adequate and Effective Policing (General)** prescribes that a Chief of Police shall establish procedures and processes with respect to Joint Forces Operations.

B Policy Statement

1. The Sarnia Police Service Board recognizes that Joint Forces Operations form a key part of investigative and preventative policing, and it is therefore the policy of this Board that such Joint Forces Operations be established and maintained in accordance with policies and procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board with respect to joint forces operations that the Chief of Police shall:
 - (a) Develop written procedures that address the approval process and accountability mechanisms for joint forces operations;
 - (b) Establish written procedures for evaluating the effectiveness of any Joint Forces Operation; and
 - (c) Ensure the procedures referred to above are in accordance with **subsection 6 (1) 4 ii of O. Reg. 392/23: Adequate and Effective Policing (General)**.
2. The Chief shall provide the Board with a draft copy of a Protocol for a Joint Forces Operation for the review and approval of the Board.
3. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the Joint Forces Operations in which the Service has participated. This report shall include:
 - (a) The cost to the Service of the Joint Forces Operation; and
 - (b) An indication of whether the Joint Forces Operation achieved its performance objective.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-010

Subject: Internal Task Forces	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 6 (1) 4 i of **O. Reg. 392/23: Adequate and Effective Policing (General)** prescribes that a Chief of Police shall establish procedures and processes with respect to Internal Task Forces.

B Policy Statement

1. The Sarnia Police Service Board recognizes that the work of Internal Task Forces forms an integral part of investigative and preventative policing, and it is therefore the policy of this Board to support the use of internal task forces where appropriate in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board with respect to internal task forces that the Chief of Police shall:
 - (a) Develop procedures that address the approval process of Internal Task Forces in accordance with **subsection 6 (1) 4 i** of **O. Reg. 392/23: Adequate and Effective Policing (General)**; and
 - (b) Shall develop a procedure to measure the accountability of Internal Task Forces.
2. The Chief shall make a report to the Board as part of the budget process that outlines the number of planned Internal Task Forces. This report shall include an estimate of the cost of the planned Internal Task Forces.
3. Upon completion of an Internal Task Force, the Chief shall make a report to the Board advising the Board:
 - (a) If the Internal Task Force achieved its objectives; and
 - (b) The actual cost of the Task Force, including personnel costs.
4. The Chief shall make an annual report to the Board before August 30th of each year in respect of Internal Task Forces. This report shall contain:
 - (a) The number of completed Internal Task Forces established within the Service;
 - (b) The cost to the Service of the Internal Task Forces, including personnel costs; and
 - (c) Whether or not the Internal Task Force obtained its performance objectives.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-011

Subject: Search of Premises	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequate and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. The Sarnia Police Service Board recognizes that issues relating to the search of premises is of vital importance in an investigation and the successful prosecution of criminal offences, and it is therefore the policy of this Board that such issues be dealt with in a professional and thorough manner, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board with respect to search of premises that the Chief of Police shall:
 - (a) Establish procedures on search of premises that require the compliance by members of the police service with the legal, constitutional and case law requirements relating to the search of premises; and
 - (b) Ensure that officers and other members as appropriate are kept informed of changes in the law relating to search of premises.
2. The Chief shall make a written report to the Board on or before August 30th of each year. The report shall include:
 - (a) A summary of the written procedures regarding search of premises; and
 - (b) Confirmation of compliance with the procedures regarding search of premises.

DRAFT



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-012

Subject: Search of Persons	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequate and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. The Sarnia Police Service Board recognizes that issues relating to the search of persons is of vital importance in an investigation and the successful prosecution of criminal offences, and it is therefore the policy of this Board that such issues be dealt with in a professional and thorough manner, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board with respect to the search of persons that the Chief of Police will:
 - (a) Establish procedures that address:
 - (i) The compliance by members of the police service with the legal, constitutional and case law requirements relating to when and how searches of persons are to be undertaken;
 - (ii) The circumstances in which an officer may undertake a search of person;
 - (iii) Frisk/field searches;
 - (iv) Strip/complete searches;
 - (v) Body cavity searches;
 - (vi) Consent searches;
 - (vii) The supervision of searches of persons; and
 - (viii) The documentation of searches of persons; and
 - (b) Ensure that officers and other members as appropriate are kept informed of changes in the law relating to the search of persons.
2. The Chief shall make a written report to the Board on or before August 30th of each year. The report shall include:
 - (a) A summary of the written procedures regarding search of persons; and
 - (b) Confirmation of compliance with the procedures regarding search of persons.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-013

Subject: Police Response to Persons who are Emotionally Disturbed or have a Mental Illness or a Developmental Disability	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, (“CSPA”) provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board’s Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to interactions with persons who appear to have a mental health condition.

Subsection 39 (1) 4 of the **CSPA** requires that the Strategic Plan of the Police Service Board address police interactions with persons who appear to have a mental illness or a neurodevelopmental disability.

Subsection 6 (1) 4. viii O. Reg. 392/23: Adequate and Effective Policing (General) requires the Chief of Police to establish written procedures respecting police response to persons who are in crisis, including those persons who appear to have a mental illness or a neurodevelopmental disability.

B Policy Statement

1. It is the policy of the Sarnia Police Service Board that investigations involving persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.
2. Further, the Board is committed to working in partnership with community mental health agencies to provide prompt coordinated service delivery and with community agencies, persons with mental illnesses and their families, to reduce the stigma of mental illness and to share the responsibility for improving the quality of life for persons who suffer from mental illnesses and disorders.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police shall:
 - (a) Develop and maintain written procedures that address the police response to persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability;
 - (b) Ensure those procedures are in accordance with **subsection 6 (1) 4. viii of O. Reg. 392/23: Adequate and Effective Policing (General)**.
2. The Chief shall, where possible, work with appropriate community members and agencies, healthcare providers, government agencies, municipal officials, other criminal justice agencies, and the local Crown Attorney to address Service issues relating to persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability.
3. The Chief shall ensure that all members have the requisite knowledge, skills and abilities to deal with persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability.
4. The Chief shall ensure that the Service's Skills Development and Learning Plan addresses training of members, on:
 - (a) Local protocols;
 - (b) Conflict resolution and use of force in situations involving persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability; and

- (c) The provisions of the ***Mental Health Act***.
5. The Chief shall make a written report to the Board on or before August 30th of each year in respect of police response to persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability. The report shall include:
- (a) A summary of the written procedures concerning police response to persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability;
 - (b) The status of Service compliance with the said procedures;
 - (c) A summary of the training given to members with respect to police response to persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability;
 - (d) A summary of issues raised and/or discussed with community partners relating to police response to persons who are in crisis, including those persons appear to have a mental illness or a neurodevelopmental disability.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-014

Subject: Court Security	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, (“CSPA”) provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Section 243 of the **CSPA** requires that, where a Police Service Board has court security obligations, the Board is responsible for:

- (a) Ensuring the security of judges and other judicial officers and of persons taking part in or attending proceedings;
- (b) During the hours when judges, other judicial officers and members of the public are normally present, ensuring the security of the premises;
- (c) Ensuring the secure custody of persons in custody who are on or about the premises, including persons taken into custody at proceedings; and
- (d) Determining appropriate levels of security for the purposes of all of the above in accordance with the regulations, if any.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

O. Reg. 399/23 Section 13: General Matters under the Authority of the Lieutenant Governor in Council requires that, where a Police Service Board has court security obligations, the Board is responsible for:

- (a) Preparing a Court Security Plan;
- (b) Establishing procedures on court security that address the provision and training; and
- (c) Ensuring that court security personnel have the knowledge, skills and abilities to perform court security functions

B Policy Statement

1. The Sarnia Police Service Board recognizes that issues relating to court security are important to the administration of justice and it is therefore the policy of this Board that court security issues be dealt with in a professional and thorough manner and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police will:
 - (a) Prepare a Court Security Plan;
 - (b) Establish procedures on court security that address supervision and training; and
 - (c) Ensure that court security personnel have the capability to perform their functions related to court security.
2. The Chief of Police shall ensure the Plan addresses the following requirements of **Part XV Court Security Section 243** under the **CSPA**:
 - (a) Ensuring the security of judges and other judicial officers and of persons taking part in or attending proceedings;
 - (b) During the hours when judges, other judicial officers and members of the public are normally present, ensuring the security of the premises;
 - (c) Ensuring the secure custody of persons in custody who are on or about the premises, including persons taken into custody at proceedings;

- (d) Determining appropriate levels of security for the purposes of (a), (b) and (c) above in accordance with the regulations, if any.
3. The Chief of Police shall make a written report to the Board on or before August 30th of each year concerning the Court Security Plan, which report shall include at least the following information:
- (a) An outline of the Court Security Plan;
 - (b) Confirmation that the Plan conforms with **Section 243** of the **CSPA**;
 - (c) The annual cost of the Plan;
 - (d) Any issues or criticisms of the Court Security Plan known to the Chief.

DRY



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-015

Subject: Paid Informants and Agents	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 6 (1) 4 vi of O. Reg. 392/23: Adequate and Effective Policing (General) prescribes that a Chief of Police shall establish procedures and processes with respect to informants and agents.

B Policy Statement

1. The Sarnia Police Service Board recognizes that issues relating to informants and agents form an important part of investigative policing and of prosecution of criminal offences, and it is therefore the policy of this Board that issues involving informants and agents be dealt with in a professional and thorough manner, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police shall develop written procedures and processes relating to the use and management of paid informants and agents.
2. The procedures established shall be in accordance with **subsection 6 (1) 4 xii of O. Reg. 392/23: Adequate and Effective Policing (General)**.
3. Chief shall make a written report to the Board on or before August 30th of each year in respect of informants and agents. The report shall include:
 - (a) The status of the implementation of the written procedures regarding informants and agents;
 - (b) Confirmation of compliance with the provisions of the procedures regarding informants and agents; and
 - (c) On an anonymous basis, a summary of payments made to informants.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-016

Subject: Prisoner Care and Control	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequate and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. The Sarnia Police Service Board recognizes the rights of persons in custody, and it is therefore the policy of this Board that such persons be dealt with in a professional a manner, in accordance with law and the procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to prisoner care and control that the Chief of Police shall:
 - (a) Establish procedures and processes for:
 - (i) The care and control of prisoners, including effective monitoring;
 - (ii) Responding to an escape from police custody;
 - (iii) Prisoner transportation.
 - (b) Ensure that members involved in prisoner care and control have the knowledge, skills and abilities required to perform this function;
 - (c) Ensure that members used to escort persons in custody have the knowledge, skills and abilities required to perform the function;
 - (c) Following an escape or in-custody death, review the procedures, processes and practices of the police service for prisoner care and control and report back to the Board.
2. The Chief shall make a written report to the Board immediately following any escape from police custody or in-custody death.
3. The Chief shall make a written report to the Board summarizing the findings of a Coroner's Jury following an inquest into the death of an individual in police custody and a further report within six (6) months reporting on compliance with the said recommendations.
4. The Chief shall make a written report to the Board on or before August 30th of each year. The report shall include:
 - (a) A summary of the written procedures regarding prisoner care and control including prisoner transportation;
 - (b) Confirmation of compliance with the procedures regarding prisoner care and control including prisoner transportation; and
 - (c) A summary of the training given to members involved in prisoner care and members used to escort prisoners.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-017

Subject: Traffic Management, Enforcement and Road Safety	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board's Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to road safety.

O. Reg. 392/23: Adequate and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services

B Policy Statement

1. The Sarnia Police Service Board recognizes that traffic management enforcement and road safety form an important part of investigative and preventative policing, and it is therefore the policy of this Board that such traffic and road safety issues shall be dealt with in a professional and thorough manner in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to traffic management, traffic law enforcement and road safety that:
 - (a) Technical collision investigation, reconstruction and breath analysis investigative supports will be provided by members of the Sarnia Police Service;
 - (b) The Chief of Police will:
 - (i) Develop and implement a traffic management, traffic law enforcement and road safety plan;
 - (ii) Establish procedures on traffic management, traffic law enforcement and road safety, including procedures to address road closures and minimizing the interference of traffic; and
 - (iii) Ensure that persons who provide technical collision investigation, reconstruction and breath analysis investigative supports have the knowledge, skills and abilities to provide that support.
2. The Chief shall, as part of the budget process, report to the Board on the cost of administering the Traffic Management Plan, Traffic Law Enforcement and the Road Safety Plan.
3. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the Traffic Management Plan and Traffic Law Enforcement and the Road Safety Plan. This report will contain:
 - (a) A summary of the Traffic Management Plan;
 - (b) A summary of Traffic Law Enforcement and the Road Safety Plan;
 - (c) The status of Service compliance with (a) and (b).



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-018

Subject: Witness Protection and Security	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 6 (1) 4 vii of O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes that a Chief of Police shall establish procedures and processes with respect to witness protection and security.

B Policy Statement

1. The Sarnia Police Service Board recognizes that issues relating to the protection of witnesses form an essential part of policing and of the prosecution of criminal offences, and it is therefore the policy of this Board that witness protection and security issues be dealt with in a professional and thorough manner in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to witness protection and

security that the Chief of Police shall:

- (a) Ensure that the police service has a Witness Protection Liaison Officer, or an arrangement with another police service to use their Witness Protection Liaison Officer;
 - (b) Establish written procedures and processes in respect of witness protection and security in accordance with **subsection 6 (1) 4 vii of O. Reg. 392/23: Adequate and Effective Policing (General)**; and
 - (c) Establish procedures and processes in respect of witness assistance;
 - (d) Ensure that Members are aware of the provisions of the ***Witness Protection Act*** and are kept informed of changes in the law relating to witness protection.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of witness protection and security and witness assistance. The report shall include:
- (a) A summary of the written procedures concerning witness protection and security and witness assistance;
 - (b) The status of Service compliance with the said procedures; and
 - (c) On an anonymous basis, the cost of witness protection and assistance.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-019

Subject: Stolen or Smuggled Firearms	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Section 260 of the **CSPA** provides for storage, recording and reporting on firearms that come into the possession of the Service.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of stolen or smuggled firearms are serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to stolen or smuggled firearms that the Chief of Police shall:
 - (a) Develop and maintain written procedures to determine the origin of every firearm that comes into the possession of the Service with a view to determining whether the firearm:
 - (i) Has been reported stolen or lost;
 - (ii) Is legally registered in Canada; or
 - (iii) Is illegally in Canada;
 - (b) Shall develop and implement written procedures relating to the investigation of stolen or smuggled firearms; and
 - (c) Shall develop and implement a procedure to address the sharing of information on stolen and smuggled firearms with law enforcement agencies;
 - (d) Ensure that members receive the appropriate training in relation to firearms safety and that members involved in investigations of stolen or smuggled firearms have had the requisite knowledge, skills and abilities.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the investigation of stolen or smuggled firearms. This report will contain:
 - (a) A summary of the written procedures concerning investigations into stolen or smuggled firearms; and
 - (b) The status of Service compliance with the said procedures.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-020

Subject: Collection, Preservation and Control of Evidence and Property	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

0. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Subsection 6 (1) 4 (xv) of 0. Reg. 392/23: Adequacy and Effective Policing (General) requires the Chief of Police to establish written procedures in respect of property and evidence control.

Section 13 of 0. Reg. 395/23: Investigations prescribes requirements respecting the collection and control of evidence in the course of investigations.

B Policy Statement

1. The Sarnia Police Service Board recognizes that the collection, preservation and control of evidence and property are integral parts of both investigative policing and the prosecution of criminal offences, and it is therefore the policy of this Board that issues relating to collection, preservation and control of evidence and property be dealt with in a professional and thorough manner, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to property and evidence control and the collection, preservation, documentation and analysis of physical evidence that the Chief of Police shall:
 - (a) Establish a written procedure for the secure collection, preservation and control of property;
 - (b) Ensure that the written procedure complies with **Section 258** of the **CSPA, Appendix A, 0. Reg. 392/23: Adequacy and Effective Policing (General)**, and **Section 13 of 0. Reg. 395/23: Investigations**;
 - (c) Ensure that an annual audit of all property/evidence held by the police service is conducted by a member(s) not routinely or directly connected with the property/evidence control function, and report the results to the Board; and
 - (d) Ensure written procedures for the secure collection, preservation and control of evidence that comply with **Appendix A 0. Reg. 392/23: Adequacy and Effective Policing (General)**, and **Section 13 of 0. Reg. 395/23: Investigations**;
 - (e) Ensure that where a member who has responsibility for a property or evidence storage area is transferred or replaced, ensure that an inventory is taken of the property or evidence in that area.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the collection, preservation and control of property and evidence. The report shall include:
 - (a) A summary of the written procedures concerning the collection, preservation and control of Property and evidence;
 - (b) Confirmation that the written procedures comply with **Section 258** of the **CSPA**;
 - (c) The status of Service compliance with the said procedures; and

- (d) The result of the annual audit of the Property and evidence held by the Police Service.

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Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-021

Subject: Elder and Vulnerable Adult Abuse	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

0. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Section 15 of 0. Reg. 395/23: Investigations requires that at least one member of a team primarily responsible for investigating elder abuse complete prescribed training.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of elder and vulnerable adult abuse are serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to elder and vulnerable adult abuse that the Chief of Police shall:
 - (a) Where possible, work in partnership with the local Crown, municipalities, community and social service agencies/providers, businesses, seniors' and other local organizations to develop programs for preventing and responding to complaints of elder and vulnerable adult abuse, including fraud awareness and prevention; and
 - (b) Develop and maintain written procedures for undertaking and managing investigations into elder and vulnerable adult abuse;
 - (c) Ensure that members involved in the investigation of elder abuse and vulnerable adult abuse occurrences have the requisite knowledge, skills and abilities.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the investigation of elder and vulnerable adult abuse occurrences. This report will contain:
 - (a) A summary of the written procedures concerning elder and vulnerable adult abuse investigations;
 - (b) The status of Service compliance with the said procedures;
 - (c) A summary of training given to mMembers regarding elder and vulnerable adult abuse;
 - (d) A summary of the steps taken by the Service to monitor and evaluate responses to elder and vulnerable adult abuse; and
 - (e) A summary of issues raised and/or discussed with community partners relating to elder and vulnerable adult abuse.



Sarnia Police Services Board Policy

Issue Number:

SPS-BP-LE-022

Subject: Officer Note Taking	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Section 82 of the **CSPA** prescribes the duties of constables which includes laying charges, participating in prosecutions and complying with the prescribed code of conduct.

Section 20 of O. Reg. 407/23: Code of Conduct for Police Officers provides that a police officer shall take notes in accordance with the duties of a Constable and the procedures established by their Chief of Police.

Subsection 14.3 of O. Reg. 395/23: Investigations requires that an investigating officer's notes be entered into the Police Service's record management system.

B Policy Statement

1. The Sarnia Police Service Board recognizes that proper note taking by officers is essential to the prosecution of criminal offences, and it is therefore the policy of this Board that such note taking be done in a consistent, professional and thorough manner, and in accordance with procedures established by the Chief

C Board Policy

1. It is the policy of the Sarnia Police Board that the Chief of Police shall:
 - (a) Establish written procedures relating to officer note taking; and
 - (b) Establish procedures relating to secure storage and retention of officer notes.
2. The Chief shall make a written report to the Board on or before August 30th of each year. The report shall include a summary of the written procedures regarding officer note taking.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-023

Subject: Bail and Violent Crime	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board's Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to bail and violent crime.

Subsection 6 (1) 4 xii of O. Reg. 392/23: Adequate and Effective Policing (General) prescribes that a Chief of Police shall establish procedures and processes with respect to bail and violent crime.

B Policy Statement

1. The Sarnia Police Service Board recognizes that issues relating to bail and in particular, bail for persons accused of violent crimes are important components of investigative and preventative policing, and it is therefore the policy of this Board that such issues be dealt with in a professional and thorough manner, and in accordance with procedures

established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to bail and violent crime that the Chief of Police shall:
 - (a) Develop a written procedure on bail and violent crimes that addresses the assessing of whether to recommend opposing bail on secondary grounds;
 - (b) Establish procedures on bail and violent crime that address the preparation of the show cause report;
 - (c) Ensure that the Service's procedure on bail provides for advance notification of the bail hearing to the appropriate Crown Attorney;
 - (d) Establish procedures for post-bail hearing notification;
 - (e) Ensure that the procedures that deal with breach of bail conditions is included;
 - (d) Ensure that members involved with bail have the requisite knowledge, skill and abilities.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of bail and violent crime. The report shall include:
 - (a) A summary of the written procedures regarding bail; and
 - (b) Confirmation of compliance with the procedures regarding bail.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-024

Subject: Intimate Partner/Family Violence	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA") provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the **CSPA**.

38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Ontario Regulation 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of Intimate Partner/Family Violence are very serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to Intimate Partner/Family Violence occurrences that the Chief of Police shall:
 - (a) In partnership with the police service's local Crown, Probation and Parole Services, Victim/Witness Assistance Programme (VWAP), Victim Services of Sarnia, municipalities, local Children's Aid Societies and other local service providers and community representatives responsible for issues related to Intimate Partner/Family Violence including women's shelters, work to establish and maintain one or more Intimate Partner/Family Violence Review Committees that cover the geographic areas that fall within the jurisdiction of the police service;
 - (b) Implement one or more of the models set out in ministry guidelines for the investigation of Intimate Partner/Family Violence occurrences and ensure that the police service has access to trained Intimate Partner/Family Violence investigators;
 - (c) Develop and maintain procedures for undertaking and managing investigations into Intimate Partner/Family Violence occurrences that address:
 - (i) Communications and dispatch;
 - (ii) Initial response;
 - (iii) Enhanced investigative procedures;
 - (iv) The mandatory laying of charges where there are reasonable grounds to do so, including in cases where there is a breach of a bail condition, probation, parole or a restraining order;
 - (v) The use of a risk indicators tool;
 - (vi) Children at risk;
 - (vii) High-risk cases and repeat offenders;
 - (viii) Occurrences involving members of a police service;
 - (ix) Post-arrest procedures;
 - (x) Victim assistance; and
 - (xi) Safety planning;
 - (d) Ensure that the Service's response to Intimate Partner/Family Violence occurrences are monitored and evaluated; and
 - (e) Ensure that officers and other appropriate members receive the appropriate ministry-accredited training.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the investigation of Intimate Partner/Family Violence occurrences. The report shall include:
 - (a) A summary of the written procedures concerning Intimate Partner/Family Violence investigations, including changes since the date of the last report;

- (b) The status of Service compliance with the said procedures;
- (c) A summary of the training given to members with respect to Intimate Partner/Family Violence;
- (d) A summary of the steps taken by the Service to monitor and evaluate response to Intimate Partner/Family Violence occurrences; and
- (e) A summary of the issues dealt with by the Intimate Partner/Family Violence Review Committee.

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Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-025

Subject: Supervision	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10 and 11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

O. Reg. 392/23: Adequacy and Effective Policing (General) Section 17 (2) provides that supervision be available to members of a police service 24 hours a day in the provision of any policing function.

B Policy Statement

1. The Sarnia Police Service Board recognizes that appropriate supervision is required in order that members carry out their duties effectively; therefore it is the policy of this Board

that appropriate supervision be mandated in accordance with written procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Service Board that the Chief of Police develop procedures on supervision, including setting out the circumstances in which a supervisor must be contacted and when a supervisor must be present at an incident.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of supervision. The report shall include:
 - (a) A summary of the written procedures concerning supervision; and
 - (b) The status of Service compliance with the said procedures.



Sarnia Police Services Board Policy

Issue Number:

SPS-BP-LE-026

Subject: Missing Persons	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10 and 11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Missing Persons Act, 2018, (O. Reg. 182/19) was enacted on July 1, 2019 to assist members of a Police Service when responding to missing persons occurrences.

Section 5 of O. Reg. 182/19, made under the **Missing Persons Act, 2018**, provides operational clarity about the requirements regarding urgent demands for records.

Section 8 of O. Reg. 182/19, made under the **Missing Persons Act, 2018**, requires the Chief of Police to report annually on the use of urgent demands for records by members of the Police

Service and the date by which the Board is required to make the annual report available to the public.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of missing persons are serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted in a professional and thorough manner and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to undertaking and managing investigations into missing persons that the Chief of Police will develop and maintain written procedures that:
 - (a) Set out the steps to be followed for undertaking investigations into reports of missing persons, including situations involving children, teenagers and elder and vulnerable adults;
 - (b) Ensure investigative follow-up on outstanding cases; and
 - (c) Where circumstances indicate a strong possibility of foul play, require officers to comply with the procedures set by the Ministry;
 - (d) Ensure AMBER Alert activation is considered in all missing children investigations, and that Major Case Management is implemented in all cases involving AMBER Alert activation.
2. The Chief shall ensure that members involved in investigating a missing person incident have the requisite knowledge, skills and abilities.
3. The Chief shall ensure that officers who make an urgent demand for records do so in accordance with **Section 5** of the ***Missing Persons Act, 2018***.
4. The Chief shall make a written report to the Board on or before April 1st of each year. The report shall include:
 - (a) A summary of the written procedures concerning investigations into missing persons;
 - (b) The status of Service compliance with said procedures;

- (c) Under **Section 8** of the *Missing Persons Act, 2018* the Service is to report annually on the use of urgent demands for records by members of the Service, this includes:
- (i) The total number of urgent demands made that year and the number of missing persons investigations to which they related; and
 - (ii) A description of the types of records specified in the urgent demands for records made in that year; and
 - (iii) The total number of times that different types of records listed in **subsection 4 (2)** of the *Missing Persons Act* were specified in the urgent demands made in that year; and if applicable, a description of any types of records not listed in **subsection 4 (2)** of the *Missing Persons Act*;
- (d) The Annual Report must be provided to the Board by April 1st in a format approved by the Minister and made available to the public on the Police Service website by June 1st of the year it is received;
- (e) A copy of the Annual Report must be filed with the Ministry including the lead contact information of the Service.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-027

Subject: Child Abuse and Neglect	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10 and 11 (1)** of the *CSPA*.

Subsection 38 (2) of the *CSPA* provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

The *Child and Family Services Act (CFSA)* mandates that the paramount purpose of any child abuse and neglect investigation is to promote the best interests, protection and well-being of the child.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of child abuse and neglect are serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with procedures

established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to child abuse and neglect investigations that the Chief of Police shall:
 - (a) In partnership with the local Crown, Children's Aid Societies, municipalities, school boards and other appropriate service providers, including hospital staff, work to establish a committee to develop a local strategy to prevent, and respond to complaints of, child abuse and neglect;
 - (b) Develop and maintain procedures on and processes for undertaking and managing child abuse and neglect investigations;
 - (c) Enter into a child abuse protocol with local Children's Aid Societies with respect to investigations into complaints of child abuse and neglect, and the sudden unexpected death of any child; and
 - (d) Ensure that members involved in the investigations of child abuse and neglect have the requisite knowledge, skills and abilities required; and
 - (e) If the alleged child abuse fits the definition of a major case, require officers to comply with the procedures set out by the Ministry.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of investigations into child abuse and neglect. The report shall include:
 - (a) A summary of the written procedures concerning investigations into child abuse and neglect;
 - (b) Confirmation that the procedures and protocol are being complied with; and
 - (c) A summary of the training given to members regarding investigations into child abuse and neglect.
3. The Chief shall ensure that a proposed protocol is presented to the Board for review and approval.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-028

Subject: Criminal Harassment	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** and **11 (1)** of the *CSPA*.

Subsection 38 (2) of the *CSPA* provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of criminal harassment are serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to undertaking and managing investigations into criminal harassment that the Chief of Police shall develop and maintain procedures that address:
 - (a) The procedures for investigating criminal harassment complaints in accordance with the police service's criminal investigation management plan;
 - (b) The use of enhanced investigative techniques, such as behavioural science services as part of the investigation;
 - (c) The provision of victims' assistance;
 - (d) The information to be provided to police officers on criminal harassment.
2. The Chief of Police shall:
 - (a) Ensure that members are familiar with the offence provisions in the **Criminal Code** relating to criminal harassment offences; and
 - (b) Ensure that Members involved in criminal harassment investigations have the requisite knowledge, skills and abilities.
3. The Chief shall make a written report to the Board on or before August 30th of each year in respect of investigations into criminal harassment. The report shall include:
 - (a) A summary of the written procedures concerning investigations into criminal harassment; and
 - (b) Confirmation of Service compliance with the said procedures.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-029

Subject: Preventing or Responding to Occurrences Involving Firearms	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** and **11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of firearms investigations are serious in nature, and it is therefore the policy of this Board that investigations into such matters are conducted professionally and thoroughly, and in accordance with the procedures established by the Chief

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to preventing or responding to occurrences involving firearms that the Chief of Police shall:
 - (a) Ensure that the police service's officers are provided with information on all the search and seizure powers available to officers under **Part III** and **Part XV** of the **Criminal Code** that may be relevant to the search and seizure of firearms, ammunition, or related licences, certificates or permits, as well as options for obtaining prohibition orders;
 - (b) Develop and maintain written procedures on undertaking and managing investigations into offences/occurrences involving firearms;
 - (c) Develop and maintain written procedures on preventing offences/occurrences involving firearms; and
 - (d) Develop and maintain written procedures relating to the Firearms Interest Police (FIP) category of the Canadian Police Information Centre (CIPC);
 - (e) Ensure that members involved in investigations into offences/occurrences involving firearms have the requisite knowledge, skills and abilities; and
 - (f) Ensure that all police officers are receive the training prescribed in **Sections 5, 11 and 15 of O. Reg. 87/24: Training** prior to being issued a firearm.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of preventing or responding to occurrences involving firearms. The report shall include:
 - (a) A summary of the written procedures concerning managing investigations and preventing offences/occurrences involving firearms;
 - (b) The status of Service compliance with the said procedures; and
 - (c) Confirmation that members were trained in accordance 1 (f) above.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-030

Subject: Property Offences	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10 and 11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board's Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to property offences.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Subsection 1 (1) of the **CSPA** provides that policing shall be provided throughout Ontario in accordance with the principle of the need to ensure the safety and security of all persons and property in Ontario, including on First Nations Reserves

B Policy Statement

1. The Sarnia Police Service Board recognizes that property offences are serious in nature, and it is therefore the policy of this Board that investigations into property offences be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to property offences, including break and enter, that the Chief of Police shall:
 - (a) Develop and maintain procedures that require that investigations be undertaken and managed in accordance with the police service's criminal investigation management plan; and
 - (b) Identify the need for the implementation of crime prevention initiatives for property crime based on crime, call and public disorder analysis, criminal intelligence and community needs;
 - (c) Shall ensure that members investigating property offence occurrences have the requisite knowledge, skills and abilities.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of investigations into property offences. The report shall include:
 - (a) A summary of the written procedures concerning property offence investigations;
 - (b) The status of Service compliance with the said procedures; and
 - (c) A summary of crime prevention initiatives for property crime.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-031

Subject: Drug Offences	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10 and 11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Sections 37 and 38 of the **CSPA** to require the Chief of Police to develop and maintain procedures on and processes for undertaking and managing investigations into drug related offences other than simple possession.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of drug investigations are serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to undertaking and managing investigations into drug-related offences other than simple possession that the Chief of Police shall:
 - (a) Develop and maintain written procedures that require that investigations be undertaken and managed in accordance with the Service's Criminal Investigation Management Plan; and
 - (b) Ensure that officers investigating drug-related offences other than simple possession have the knowledge, skills and abilities required.
2. The Chief shall, as part of the budget process, provide the Board with the number of officers assigned to the investigations of drug related crime and the duration of their assignments.
3. The Chief shall make a written report to the Board on or before August 30th of each year. The report shall include:
 - (a) A summary of the procedures for the investigations into drug related offences other than simple possession;
 - (b) The status of Service compliance with said procedures; and
 - (c) A summary of Service assistance rendered to other police services in respect of drug investigations, if any.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-032

Subject: Illegal Gaming	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** and **11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of illegal gaming are serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to illegal gaming that the Chief of Police shall:
 - (a) Develop and maintain written procedures that require that investigations be undertaken and managed in accordance with the Service's Criminal Investigation Management Plan; and
 - (b) Ensure that members receive the appropriate training in gaming and licencing requirements.
2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of investigations into illegal gaming. The report shall include:
 - (a) A summary of the written procedures concerning investigations into illegal gaming; and
 - (b) The status of Service compliance with the said procedures.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-033

Subject: Prisoner Transportation	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** and **11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

B Policy Statement

1. The Sarnia Police Service Board recognizes that the safe transportation of prisoners is an essential part of policing, therefore it is the policy of this Board that the transportation of prisoners is carried out in a professional and safe manner, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to prisoner transportation that the Chief of Police shall:
 - (a) Establish written procedures on prisoner transportation that require compliance by police officers/special constables with the Service's procedures on prisoner care and control;
 - (b) Ensure that police officers/special constables used to escort persons in custody have the knowledge, skills and abilities required to perform this function; and
 - (c) Ensure that appropriate safety equipment is used/available to police officers/special constables performing this function.
2. The Chief shall make a written report to the Board on or before August 30th of each year. The report shall include:
 - (a) A summary of the written procedures regarding prisoner transportation; and
 - (b) Confirmation of compliance with the procedures regarding prisoner transportation.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-LE-034

Subject: Sexual Assault Investigations	Effective Date:
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative/Regulatory Requirements

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** and **11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 1 (1) of the **CSPA** provides that policing shall be provided throughout Ontario in accordance with the principle of the need to ensure the safety and security of all persons and property in Ontario, including on First Nations reserves.

O. Reg. 392/23: Adequacy and Effective Policing (General) prescribes standards for adequacy and effectiveness of police services.

Sections 37 and **38** of the **CSPA** require the Chief of Police to develop and maintain procedures on and processes for undertaking and managing investigations into sexual assault occurrences.

O. Reg. 394/23: Major Case Management and Approved Software Requirements prescribes requirements for investigation of Major Cases, including sexual assaults.

B Policy Statement

1. The Sarnia Police Service Board recognizes that matters of sexual assault are serious in nature, and it is therefore the policy of this Board that investigations into such matters be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C Board Policy

1. It is the policy of the Sarnia Police Services Board with respect to sexual assault investigations that the Chief of Police shall:
 - (a) Develop and maintain written procedures and processes that:
 - (i) Require that investigations be undertaken and managed in accordance with the Service's Criminal Investigation Management Plan;
 - (ii) Require compliance with the procedures set out in the Ministry's designated Ontario Major Case Management Manual and **O. Reg. 394/23: Major Case management and Approved Software Requirements;**
 - (iii) Address communications and dispatch, initial response and investigations relating to sexual assaults;
 - (iv) Adhere to the reporting requirements of **Section 18 of O. Reg. 395/23: Investigations; and**
 - (b) Develop and implement a written procedure to monitor and evaluate all responses to complaints of sexual assaults to ensure compliance with the said procedures by members;
 - (c) Work, where possible, with hospitals and agencies which provide services to victims of sexual assault, including Sexual Assault Treatment Centres, Sexual Assault/Rape Crisis Centres and Victim Services, as well as the local Crown, to ensure a co-ordinated and effective response to victims of sexual assaults;
 - (d) Develop and implement a written procedure to ensure that the needs of victims of sexual assault crimes are accommodated; and
 - (e) Ensure that members involved in the investigation of sexual assaults receive the appropriate Ministry accredited training in dealing with sexual assault occurrences and that these members have the requisite knowledge, skills and abilities to investigate sexual assault offence.

2. The Chief shall make a written report to the Board on or before August 30th of each year in respect of the investigation of sexual assault occurrences. This report will contain:
- (a) A summary of the written procedures concerning sexual assault investigations, including changes since the date of the last report;
 - (b) Confirmation that the procedures are in compliance with the Ministry's designated Ontario Major Case Management Manual and **O. Reg. 394/23: Major Case management and Approved Software Requirements**;
 - (c) The status of Service compliance with the said procedures;
 - (d) A summary of the training given to members with respect to sexual assault;
 - (e) A summary of the steps taken by the Service to monitor and evaluate response to sexual assault occurrences.



Sarnia Police Service Board Policy

Issue Number: SPS-BP-LE-045

Subject: Vehicle Pursuits	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** of the *CSPA*.

Subsection 38 (2) of the *CSPA* provides that a Police Service Board shall establish policies respecting matters related to the Police Service or the provision of policing.

Section 3 of O. Reg. 397/23: Vehicle Pursuits requires a Police Services Board to have a policy on vehicle pursuits that is consistent with the Regulation

B Policy Statement

1. The Sarnia Police Board recognizes that vehicle pursuits are serious in nature, and that ensuring the safety of the citizens of the City of Sarnia and the safety of the Service members are paramount in all aspects of police decision-making, including with respect to vehicle pursuits. It is therefore the policy of the Board that such pursuits be conducted only in accordance with the procedure set out by the Chief of Police as established in accordance with **Sections 4 and 5 of Ontario Regulation 397/23: Vehicle Pursuits**.

C Chief's Responsibilities

1. The Chief of Police will establish written procedures on vehicle pursuits that are consistent with **Ontario Regulation 397/23: Vehicle Pursuits**.
2. The established written procedures shall:
 - (a) Address the management and control of Vehicle Pursuits; and
 - (b) Set out tactics that may be used as an alternative to Vehicle Pursuits and tactics that may be used for following or stopping a fleeing motor vehicle;
 - (c) Describe the responsibilities of police officers, dispatchers, communications supervisors and road supervisors; and
 - (d) Describe the equipment available to the Service for implementing alternative tactics.
3. The Chief shall ensure that a multi-jurisdictional protocol is developed with other police agencies dealing with issues relating to Vehicle Pursuits.
4. The Chief shall ensure that members involved with Vehicle Pursuits have the requisite knowledge, skills, and abilities to perform this function, and in particular, are trained in accordance with the requirements of **O. Reg. 397/23: Vehicle Pursuits**.
5. The Chief shall ensure members receive training about the intentional contact between vehicles consistent with the requirements of **Section 11** of the said **O. Reg. 397/23**.
6. The Chief shall ensure members have successfully completed the required Ministry accredited training.
7. The Chief shall ensure that members involved with Vehicle Pursuits have available and use appropriate tools and equipment in performing this function.
8. The Chief shall ensure that an appropriate number of police vehicles are equipped with tire deflation devices and that officers are trained on their use.
9. The Chief shall ensure that the particulars of each Vehicle Pursuit are recorded on a form and in a manner approved by the Ministry.
10. Appointing officials or local commanders who have appointed an officer under the **Interprovincial Policing Act, 2009**, shall ensure that particulars of each Vehicle Pursuit engaged by an officer appointed under that **Act** are recorded on a form and in a manner

approved by the Ministry.

D Reporting

1. The Chief shall make a written report to the Board within 30 days immediately following any Vehicle Pursuit in which:
 - (a) There has been property damage;
 - (b) There has been a personal injury or death;
 - (c) The procedures with respect to Vehicle Pursuits were not followed;
 - (d) In any other circumstance where, in the opinion of the Chief, there is a significant issue or potential liability to the Board or the Service.
2. The said report shall disclose whether the Vehicle Pursuit incident was reported to the Special Investigations Unit.
3. The Chief shall make a written report to the Board on or before August 30th of each year. The report shall include:
 - (a) A summary of the written procedures regarding Vehicle Pursuits;
 - (b) Confirmation of compliance with the procedures regarding Vehicle Pursuits; and
 - (c) The total number of Vehicle Pursuits undertaken in the previous 12 month period ending July 31 of that year, and a summary of each.



Sarnia Police Services Board Policy

Issue Number: SPS-BP-PO-003

Subject: Policing First Nations and Protests	Effective Date: January 23, 2025
Replaces: September 14, 2023	Distribution: All Members
Last Reviewed: January 23, 2025	Expiration Date: Indefinite
Approved By: Board Chair	Signature: <i>Paul Wiersma</i>

A Legislative Authority

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, provides that a Board shall provide adequate and effective policing in the area for which it has policing responsibility as required by **Section 10** and **11 (1)** of the **CSPA**.

Subsection 38 (2) of the **CSPA** provides that a Police Service Board may establish policies respecting matters related to the Police Service or the provision of policing.

Subsection 39 (1) of the **CSPA** requires the Board's Strategic Plan include quantitative and qualitative performance objectives and indicators of outcomes relating to interactions with members of First Nation, Inuit and Métis communities.

Section 1 of the **CSPA** sets out principles for the provision of Police Services throughout Ontario, including:

- The need to ensure the safety and security of all persons and property in Ontario, including First Nation reserves;
- The importance of safeguarding the fundamental rights guaranteed by the **Canadian Charter of Rights and Freedoms** and the **Human Rights Code**;
- The need for co-operation between policing providers and the communities they serve;

- The importance of respect for victims of crime and understanding of their needs;
- The need for sensitivity to the pluralistic, multiracial and multicultural character of Ontario society;
- The need to be responsive to the unique histories and cultures of First Nation, Inuit and Métis communities;
- The need to ensure that Police Services and Police Service Boards are representative of the communities they serve; and
- The need to ensure that all parts of Ontario, including First Nation reserves, receive equitable levels of policing.

Section 82 (1) (a) of the **CSPA** states the duties of a police officer include, preserving the peace.

Section 82 (3) of the **CSPA** states a police officer has the powers and duties ascribed to a constable at common law.

Section 2 of the **Criminal Code** defines peace officer, referring to a duty to ensure the preservation and maintenance of the public peace.

B **Policy Statement**

1. The Sarnia Police Service Board recognizes the objective of policing First Nations occupations and protests is to preserve the peace, prevent offences, and enforce the law in a manner that respects the rights of all involved parties, and it is therefore the policy of this Board that the policing of First Nations occupations and protests be conducted professionally and thoroughly, and in accordance with procedures established by the Chief of Police.

C **Board Policy**

1. It is the policy of the Sarnia Police Service Board that the Chief of Police will develop written procedures that set out the policing of First Nations occupations and protests.
2. The Chief shall ensure the role of the police at First Nations occupations or protests is to preserve the peace, prevent offences, and enforce the law including offences against persons and property, in accordance with the powers and discretion available to a police officer under the law.
3. The Chief shall ensure the consideration of police actions at First Nations occupations or protests include preserving the peace, communication, negotiation and building trust with participating and affected communities.
4. The Chief shall develop and maintain procedures on:

- (a) Communicating information in relation to police procedures on First Nations occupations and protests;
 - (b) Training requirements for policing First Nations occupations and protests;
 - (c) Fostering community understanding of the police response to the events;
 - (d) The collection and analysis of information prior to and during events; and
 - (e) Addressing the uniqueness of First Nations occupations and protests.
5. The Chief shall ensure that members receive the appropriate training and that members involved in policing First Nations occupations and protests have the requisite knowledge, skills and abilities and receive training on an ongoing basis.
6. The Chief shall make a written report to the Board on or before August 30th of each year in respect of policing First Nations occupations and protests. The report shall include:
- (a) A summary of the procedures as required by this By-law;
 - (b) The status of Service compliance with the said procedures;
 - (c) A summary of the training given to members with respect to policing First Nations occupations and protests;
 - (d) A summary of any incidents of police response to First Nations occupations and protests; and
 - (e) A summary of the steps taken by the Service to monitor and evaluate response to First Nations occupations and protests.



SARNIA POLICE SERVICE

Open Agenda Information Report

To: Chair and Police Service Board Members

From: Chief Derek Davis

Subject: Monthly Operational Update

Date: January 23, 2025

Report # 25-01-010-0

SUMMARY:

The Sarnia Police Service is committed to continuously improving the level of service and safety we provide to our communities. While the police are traditionally responsible for incident response, by working with community partners in each of the prevention, risk intervention and social development pillars, a coordinated response can be implemented.

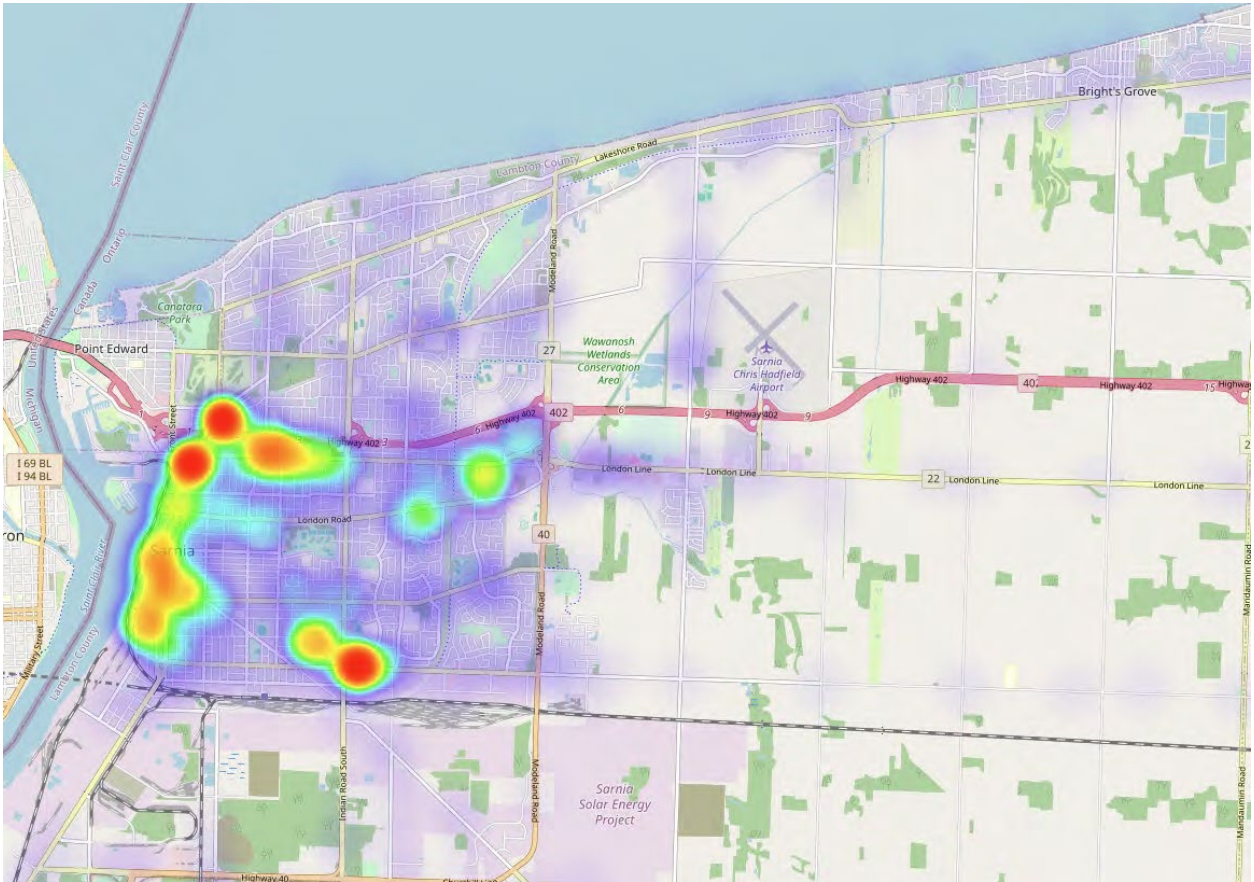
This report is a snapshot of operational and member accomplishments and is not an exhaustive account of the achievements of the Sarnia Police Service.

A handwritten signature in cursive script that reads "Derek Davis".

Derek Davis
Chief of Police

:RH/MV/LM/CS/TV

December 2024 Occurrences



The heat map illustrates the distribution and intensity of the 2,616 occurrences recorded between December 1, 2024, and December 31, 2024. Each point or region on the map is color-coded to indicate the frequency or concentration of occurrences during this period. Warmer colors, such as red or orange, represent areas or time frames with higher activity, while cooler colors, like purple, denote lower activity levels.

Foreign Nationals Commit Fraud in Sarnia

On December 9th, 2024, two foreign nationals attended an address on Franklin Avenue in the City of Sarnia and posed as contractors and offered to clean the eaves troughs for the homeowner. A short time later, the males indicated to the homeowner that they had completed the work, and tried to convince the homeowner that her eaves troughs needed repairing and they would do it for an additional fee.

The homeowner realized that the suspects never did any of the work agreed upon and contacted the police. Members of Operations Division conducted a canvass of the neighbourhood and located the males. The officers then spoke to numerous residents of the area, who advised that they were approached by them as well, soliciting work.

The Criminal Investigations Division assisted with this investigation and the males were charged with and remanded into custody:

- Fraud Under \$5,000
- Personation with Intent
- Obstruct Peace Officer
- Theft Under \$5,000

On December 19, 2024, the males plead guilty in the Ontario Court of Justice to Personation with Intent and Theft Under \$5,000. Their sentence was time-served, deportation, and a ban on returning to Canada.

MCAT Drug Investigation Results in Several Arrests Along with Cash and Drugs Seized

On December 2, 2024, the Major Case Action Team concluded a drug investigation with the arrest of multiple people during a search of a home on Victoria St. in Sarnia.

At 7:13 PM, members of the Sarnia Police Emergency Response Team entered the residence to execute a Controlled Drugs and Substance Act search warrant and detained eight people located inside. As a result of the search warrant, the following was located and seized:

- 3.19 grams of methamphetamine
- 14.04 grams of cocaine
- \$12,189 in Canadian currency
- \$51 in US currency
- Bear Spray

The estimated street value of the seized drugs is \$1,873.00

Retail Theft Blitz Results in Multiple Arrests, Property Recovered and Drug Seizure

In December 2024, the Sarnia Police Service Offender Management Unit and Community Crime Unit, in partnership with local retailers, implemented a four-day retail theft initiative. The operation focused on enhancing collaboration with loss prevention officers and ensuring immediate police response to suspected theft incidents at participating commercial establishments.

Over the course of the project, multiple arrests and charges were made, including the execution of three outstanding arrest warrants. Additionally, police recovered stolen merchandise valued at \$2,500.

A significant development occurred on Thursday, December 5, 2024, at approximately 6:00 PM, during the Retail Theft Blitz at Northgate Plaza on Exmouth Street. Officers identified and apprehended a male suspect wanted for breaching a Release Order. Upon arrest and subsequent search, officers seized the following:

- 13.36 grams of methamphetamine
- 37.47 grams of blue-colored fentanyl
- \$865 in Canadian currency

The total street value of the seized drugs is estimated at \$6,284.10.

The 36-year-old male from Sarnia now faces multiple charges, including:

- Possession of Fentanyl for the Purpose of Trafficking
- Possession of Methamphetamine for the Purpose of Trafficking
- Failure to Comply with Release Order (8 counts)
- Failure to Comply with Probation Order (2 counts)

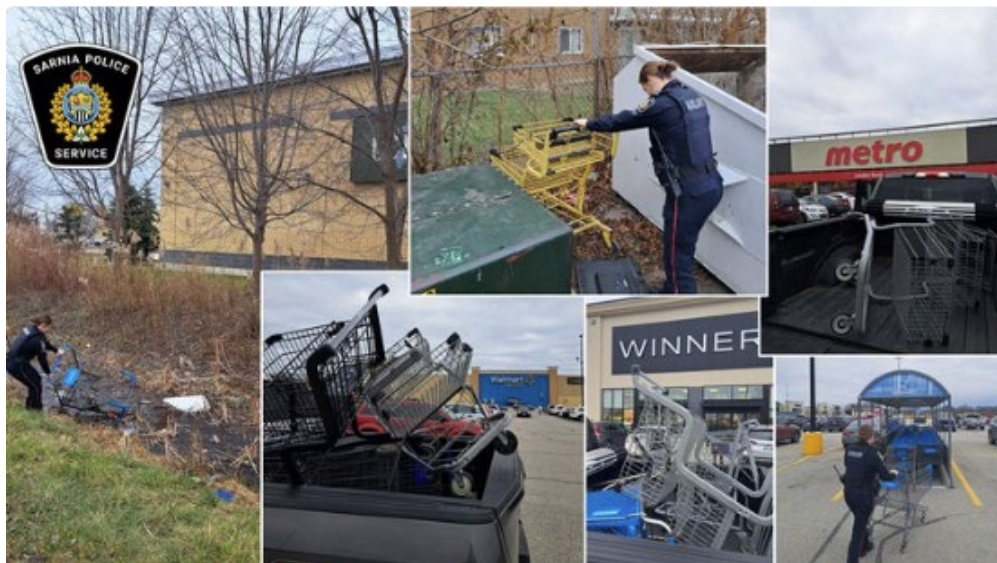
This initiative demonstrates the effectiveness of collaborative efforts between the Sarnia Police Service and local businesses in addressing retail theft and associated criminal activity.

Property Crime and Shopping Carts

On December 19, 2024, members of the Sarnia Police Auxiliary Unit undertook an initiative to retrieve stolen and abandoned shopping carts from various locations throughout the city. These carts were returned to their respective owners, mitigating financial losses that are often borne by businesses and ultimately passed on to consumers.

This shopping cart recovery initiative is part of a comprehensive, long-term strategy aimed at addressing chronic theft and its broader impact on the community. The program adopts a phased approach, starting with public education and referrals to support services.

As part of this strategy, offenders are encouraged to return stolen items, fostering a reduction in theft-related incidents. Repeat offenders, however, may face criminal charges if prior warnings are disregarded. Each case is thoroughly assessed to determine the most appropriate course of action, ensuring a balanced approach to enforcement and community support.



Sarnia Police Emergency Response Team Training Update

Regular, consistent training is vital for the Sarnia Police Emergency Response Team (ERT) to maintain a state of readiness for high-risk incidents. The dynamic nature of emergencies, ranging from active threats to weapons situations, demands a team that is well-prepared, both physically and mentally. Ongoing training ensures that officers are proficient in their specialized skills, including tactical response, negotiation, and coordination under pressure. Moreover, it fosters teamwork, discipline, and decision-making abilities in challenging and unpredictable scenarios. By continually honing these skills, the ERT can respond swiftly and effectively, safeguarding public safety and minimizing risks to all involved.

The importance of realistic training scenarios cannot be overstated. Opportunities to practice in diverse environments, such as local businesses or specialized facilities, provide invaluable experience in adapting to varied settings. This kind of preparation helps the team anticipate and manage potential challenges in real-world incidents. The Sarnia Police Service is grateful to community partners who allow their spaces to be used for such training, highlighting the collaborative effort required to keep the community safe. These partnerships underscore a shared commitment to readiness and resilience, ensuring the ERT is always prepared to handle even the most complex situations.



High Risk Incident Resolved Peacefully on Aamjiwnaang

On January 10th at approximately 8:30 a.m., the Sarnia Police Service (SPS) responded to an urgent call involving an alleged assault at a residence in the area of Tashmoo Avenue and Maness Court within the Aamjiwnaang First Nation. Upon arrival, officers determined that a male suspect had assaulted another individual and subsequently retreated inside the residence, refusing to come out when directed by police.

Recognizing the complexity of the situation and prioritizing the safety of all involved, the Sarnia Police Service deployed specialized resources to the scene. This included members of the Emergency Response Team (ERT), the K9 Unit, Investigators, patrol officers, and a trained

negotiator. The trained negotiator's full time position is the Community Officer specifically assigned to Aamjiwnaang, which added an additional level of expertise to the response. These teams worked collaboratively to de-escalate the situation and establish communication with the individual inside.

Thanks to the professionalism and expertise of the officers on-site, the male suspect peacefully surrendered to police and was taken into custody without further incident. The swift, coordinated response by SPS ensured the safety of the victim, the community, and the officers involved.

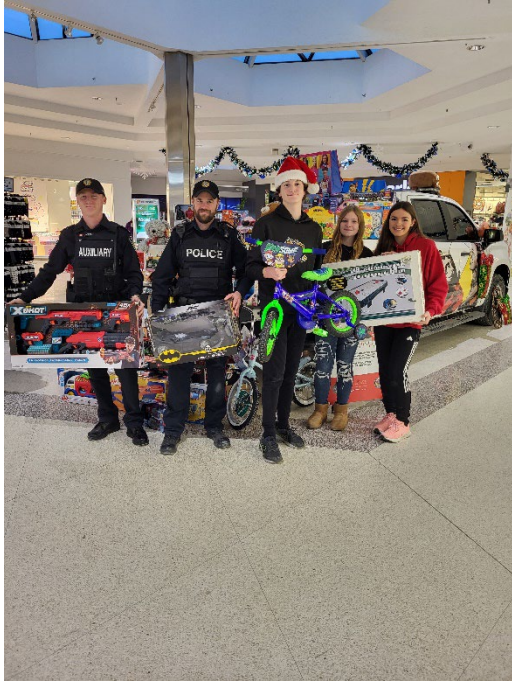


Cram a Cruiser

The Sarnia Police Service was proud to participate in the annual "Cram a Cruiser" event, held on Friday, December 13, from 5–9 PM, and Saturday, December 14, from 12–7 PM, at Lambton Mall.

A Sarnia Police cruiser was stationed in the Atrium outside Toys "R" Us, where Constable Nick McLean, Deputy Chief Mike Van Sickle, and Auxiliary Officer Liam Chicoine, along with high school student volunteers, collected holiday gift donations. These contributions supported the Inn of the Good Shepherd, a vital local organization that helps individuals and families in need.

The Aamjiwnaang-themed community patrol pick-up truck was filled to capacity with donations, with many overflowing onto the surrounding floor. The event showcased the generosity of the community and the shared commitment to making a difference during the holiday season.



IMPACT Unit: Making a Difference in Our Community

The IMPACT Unit has played a critical role in addressing complex community needs this winter, providing life-changing support to vulnerable individuals and fostering meaningful connections that promote long-term recovery and stability.

Notable Success Stories:

- The unit successfully facilitated placements for several individuals with family or support networks across Ontario, enabling them to access rehabilitation opportunities and rebuild their lives. These efforts have led to significant outcomes, including sustained sobriety and improved well-being.
- Through their quick response and resourcefulness, the IMPACT team saved a life on two separate occasions using Naloxone, demonstrating their unwavering commitment to harm reduction and emergency intervention.

Engagement at Rainbow Park:

IMPACT has consistently monitored Rainbow Park, forming connections with its occupants and coordinating efforts with the CHIC team and Sarnia City By-Law. The unit has ensured individuals receive necessary medical attention and supported cleanup operations, maintaining a balance between community safety and compassionate care.

Support for Shelters:

IMPACT regularly visits the Overflow Shelter and Good Shepherd Lodge, cultivating trust with both staff and residents. This relationship-building has encouraged individuals to open up, seek guidance, and make positive changes in their lives.

Emergency Housing Assistance:

In critical situations, IMPACT has arranged shelter accommodations, including placements in local motels, ensuring that individuals in dire need have access to safe, temporary housing.

The successes of the IMPACT Unit underscore their essential role in the community. By combining empathy, strategic partnerships, and proactive interventions, the unit has delivered measurable improvements in the lives of individuals and the broader community.



SARNIA POLICE SERVICE

Open Agenda Information Report

To: Chair and Police Service Board Members

From: Chief Derek W. Davis

Subject: Facilities – Emergency Repairs

Date: January 23, 2025

Report # 25-01-012-0

SUMMARY:

The Sarnia Police Service boiler system failed in January of 2025. Both boiler units were taken out of service for safety violations (CO emissions) and required replacement. As these units are the sole source of heat that is distributed throughout the building, emergency repairs were necessary.

The total cost of boiler replacement is estimated at \$150k - \$175k. This is an unbudgeted and significant cost.

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Derek W. Davis
Chief of Police

:JD/CD

BACKGROUND:

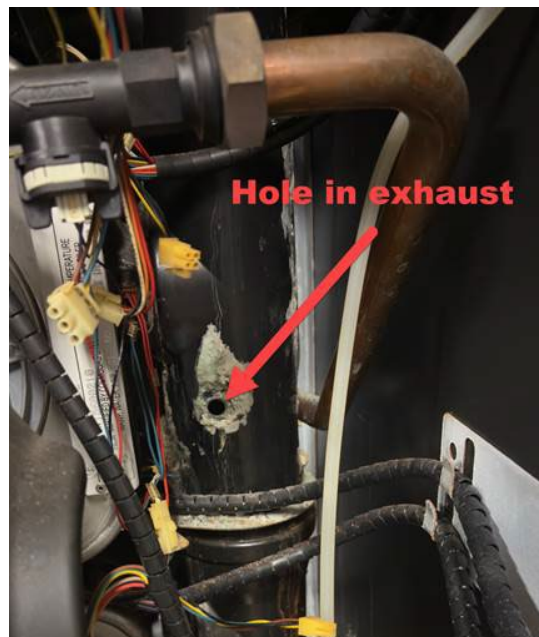
The SPS facility includes a large mechanical room where HVAC and other building mechanics are operated. This includes two boilers (a primary and a backup) that provide hot water to heat air that is delivered throughout the facility.

The two current units were installed a decade ago. The life expectancy of that unit model is approximately 10 years. Regular inspections and maintenance are provided through a third-party contractor.

DISCUSSION / ANALYSIS

On January 7th 2025, the HVAC contractor was on site to inspect systems within the facility. During this inspection, major safety issues were discovered with Boiler #1. This included significant deterioration of multiple internal components. There was also a disintegration of the internal exhaust stack, which was found to be introducing Carbon Monoxide (CO) into the cabinet and the room.

Their assessment was that the unit was not repairable and needed to be immediately replaced. As a result, the unit was disconnected and tagged as out of service. Enbridge Gas was notified as per the requirements of TSSA Licensing.



In order to preserve heat supply to the building, full inspection of the second boiler was deferred until the first unit could be replaced. A unit was located and the replacement completed on January 15th.

Upon the completion of the new replacement boiler, the technicians were able to complete a full inspection of the second unit. This inspection revealed that the boiler

was in even worse condition than the first one, including CO leaks. At the time of this report, Corporate Services is seeking additional costings on a non-emergency replacement of this second boiler. Until that replacement is completed, we have one (1) viable boiler unit operational with no backup.

Due to the exigent need to maintain this critical building infrastructure, the cost to replace and install new equipment was authorized.

FUNDING SOURCES:

The funding for this expenditure will be taken from the Police Building Equipment Reserve which has a January 1, 2025 balance of \$700,000. This includes \$100,000 funds set aside for unplanned emergency repairs. The expenditure of \$175,000 in this category at the start of the year means that less urgent major repairs will need to be prioritized accordingly.

CONSULTATION:

Derek Davis – Chief of Police

Cathy Dam – Director of Financial Services

Jason Dale – Manager of Planning, Policy, Fleet & Facilities